

ADDENDUM NO. 1

TO THE SPECIFICATIONS AND DRAWINGS FOR:

ROOF REPLACEMENT AT THE ARMORY BUILDING AND GARAGE
CITY OF WHITEHALL PARKS AND RECREATION

MARCH 27, 2018

THE ADDENDUM MUST BE ACKNOWLEDGED FOR ON THE BID FORM.

TO ALL BIDDERS:

This addendum supplements and amends the original drawings and specifications and shall be taken into account in preparing your proposal. It will become part of the Contract Documents.

ITEM 1:

There was a Pre-Bid Meeting held on March 26, 2018. Attached is the sign-in sheet and meeting minutes.

ITEM 2:

Project Manual, Bid Form;
Discard Bid Form. See attached new Bid Form.

ITEM 3:

Project Manual, Section 075323 EPDM Roofing, Paragraph 2.2, D;
Change "ASCE-7 and ASCE-10" to "ASCE 7-10".

ITEM 4:

Include 1,000 s.f. lightweight concrete repair in bid (2" thick).
Provide unit cost per s.f. 2" inch thickness over 1,000 s.f.

**ATTACHMENTS: Sign-in sheet
Meeting minutes
Bid Form**

Pre-Bid Meeting Minutes

Project: Roof Replacement at the Armory Building and Garage
City of Whitehall Parks and Recreation

Date: March 26, 2018

Location: 721 Country Club Rd.
Whitehall OH 43213

Attendees: See attached list.

1. Introductions were made.
2. Bids are due at 2:00 p.m. local time on Monday April 9, 2018, at the Administration Building, 360 South Yearling Rd., Whitehall, Ohio 43213.
3. Bidders should not alter the Bid Form, should indicate addenda received and should clearly indicate on the envelope that a bid is enclosed and indicate the name of the project. Make sure that if the bid is sent in an overnight envelope, that envelope should also indicate the same.
4. Along with the Bid Form, bidders will be required to submit a Bid Guaranty and Contract Bond along with the Power of Attorney or a 10% certified check, cashier's check or letter of credit. If a Bid Guaranty and Contract Bond is provided, we strongly recommend the Bidder use the forms provided. Leave the amount blank. Bidders may use locally produced form, but the form shall comply with the language on our Bond Form. Failure to utilize the correct language will result in the Bidder's rejection. Include the Power of Attorney with this document.
5. Proposed substitutions are to be submitted to Chad Wolniewicz and are due by noon on March 27, 2018. Please check the materials and manufacturers that are indicated in the specifications. Changes after bidder will not be accepted.
6. If bidders have any questions they need to contact Chad Wolniewicz at 614/798-2096 by noon on March 27, 2018.
7. Any statements at this Pre-Bid by any party will not be binding. Any and all changes to the Contract Documents will be made by written addendum only.
8. Bid documents are available at Schorr Architects for review. They can also be viewed on line at Dodge or City of Whitehall Parks and Recreation website at: <https://www.whitehall-oh.us/145/Parks-Recreation>
9. The general scope includes:
 - a. Replacement of EPDM at two buildings.
 - b. Area A the designated equipment is to be removed. Existing EPDM and insulation removed. Deck repaired and new Polyisocyanurated and cover board to be mechanically fastened to deck. EPDM to be fully adhered.
 - c. Area B the Existing EPDM is to be removed wet insulation replaced and a new cover board mechanically fastened to the Deck. EPDM to be fully adhered.

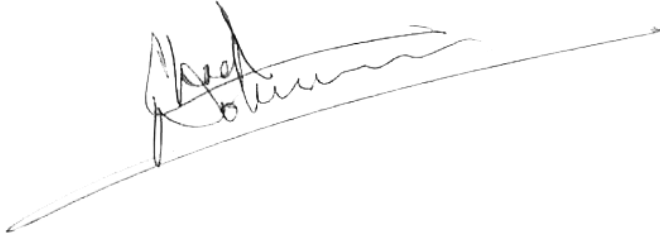
- d. Area C The existing EPDM and Polyisocyanurate to be removed. Patch and repair any damaged lightweight concrete. Provide new Polyisocyanurate cover board mechanically fastened to deck. EPDM to be fully adhered.
- e. All metal, Gutters and Downspouts is new.
- 10. The Architect's estimate is \$100,000.
- 11. Prevailing wages does apply to this project.
- 12. By submitting its Bid, the Bidder warrants that it is not subject to any unresolved finding of recovery issued by the Auditor of the State.
- 13. Materials are State sales tax and State use tax exempt.
- 14. The Agreement between the District and the Contractor will be AIA Document A107.
- 15. The Bidder needs to review insurance requirements indicated in the Supplementary General Conditions. The Contractor is responsible to provide Property Insurance (Builder's Risk).
- 16. The Mayor may approve contract on April 18, 2018. Work can commence on April 23, 2018 and is to be substantially complete by June 23, 2018 with final completion by August 6, 2018.
- 17. The Architect will obtain the building permit required by the City of Whitehall. The fee has been waived. Contractor to contact the City for inspections and needs to confirm with the City any licensing or registration required.
- 18. There will be a pre-construction meeting and no scheduled progress meetings.
- 19. The roofing company and Superintendent are to have five years of experience installing similar single-ply roofing membrane systems.
- 20. Roofing manufacturer to be on site at 50% completion and is to provide a written report of their findings.
- 21. System to be installed to meet 90 mph wind speeds and uplift pressure in accordance with ASCE 7-10.
- 22. There is no Water or Electric at this facility. Contractor to provide any hoses or extension cords.
- 23. Contractor may not use the toilet facilities at these sites. They will need to provide portable toilets as needed.
- 24. Contractor to provide for the removal of debris. Owner's dumpsters not to be used.
- 25. Contractor will be responsible to provide any construction aids to protect occupants.
- 26. A tour of roof took place after this meeting.
- 27. If Bidders need to visit the sites after today they will need to contact Matt Golden at (614) 205-7262.

Page Three

Corrections and/or additions to these meeting minutes should be submitted to our office within (10) days.

Respectfully Submitted,

Schorr Architects, Inc.

A handwritten signature in black ink, appearing to read "Chad Wolniewicz", is written over a long, thin horizontal line that extends across the page.

Chad Wolniewicz, A.I.A.

BID FORM

1.01 BID SUBMITTED BY:

(Contractor)

DATED: _____, 20__

1.02 DELIVER TO:

Service Department
Administration Building
City of Whitehall
360 South Yearling Road
Whitehall, Ohio 43213

1.03 Having viewed the Drawings and read the Specifications for the Project entitled:

Roof Replacement at the Armory Building and Garage

and having also received, read and taken into account the following Addenda:

Addendum No. _____, dated _____;

Addendum No. _____, dated _____;

Addendum No. _____, dated _____;

and likewise having inspected the site and the conditions affecting and governing the Project, the undersigned hereby proposes to furnish all materials and to perform all labor, as specified and described in the said Specifications and/or as shown on the said Drawings for all Work necessary to complete the Project on a timely basis and in accordance with the Contract Documents regardless of whether expressly provided for in such Specifications and Drawings.

1.04 Before completing the Bid Form, the undersigned represents that it has carefully reviewed the Notice to Bidders, Instructions to Bidders, this Bid Form, Form of Bid Guaranty and Contract Bond, Contractor's Affidavit (ORC 5719.042), Owner-Contractor Agreement (AIA Document A107-2007), Supplementary General Conditions, Plans, Project Specifications, and other Contract Documents. Failure to comply with provisions of the Contract Documents may be cause for disqualification of the bid.

1.05 BONDS AND CONTRACT: If the undersigned is notified of bid acceptance, it agrees to furnish required bonds as indicated in the Instructions to Bidders.

1.06 COMPLETION OF WORK: In submitting a bid, the undersigned agrees to execute the Owner-Contractor Agreement in the form included in the Contract Documents and to Substantially Complete its Work as required by the Contract Documents.

NOTE A: The wording of the Bid Form shall be used throughout, without change, alteration, or addition. Any change may cause it to be rejected.

NOTE B: Bidder is cautioned to bid only on the Brands or Standards specified.

2.01 BID:

Include the cost of all labor and material for the contracts listed below

ITEM 1: BASE BID

ALL LABOR AND MATERIAL, for the sum of \$ _____

Sum in words _____ dollars

ITEM 1A: UNIT PRICE: Patching Lightweight Fill

\$ _____ / s.f.

3.01 INSTRUCTIONS FOR SIGNING

- A. The person signing for a sole proprietorship must be the sole proprietor or his authorized representative. The name of the sole proprietor must be shown below.
- B. The person signing for a partnership must be a partner or his authorized representative.
- C. The person signing for a corporation must be the president, vice president or other authorized representative; or he must show authority, by affidavit, to bind the corporation.
- D. The person signing for some other legal entity must show his authority, by affidavit, to bind the legal entity.

4.01 BIDDER CERTIFICATIONS. The Bidder hereby acknowledges that the following representations in this bid are material and not mere recitals:

- 1. The Bidder acknowledges that this is a public project involving public funds, and that the Owner expects and requires that each successful Bidder adhere to the highest ethical and performance standards. The Bidder by submitting its bid pledges and agrees that (a) it will act at all times with absolute integrity and truthfulness in its dealings with the Owner and the Design Professional, (b) it will use its best efforts to cooperate with the Owner and the Design Professional and all other Contractors on the Project and at all times will act with professionalism and dignity in its dealings with the Owner, Design Professional and other Contractors, (c) it will assign only competent supervisors and workers to the Project, each of whom is fully qualified to perform the tasks that are assigned to him/her, and (d) it has read, understands and will comply with the terms of the Contract Documents.
- 2. The Bidder represents that it has had a competent person carefully and diligently review each part of the Contract Documents, including the Divisions of the Specifications and parts of the Drawings that are not directly applicable to the Work on which the Bidder is submitting its bid. By submitting its bid, each Bidder represents and agrees, based upon its careful and diligent review of the Contract Documents, that it is not aware of any conflicts, inconsistencies, errors or omissions in the Contract Documents for which it has not notified the Design Professional in writing at least seven (7) days prior to the bid opening. If there are any such conflicts, inconsistencies, errors or omissions in the Contract Documents, the Bidder (i) will provide the labor, equipment or materials of the better quality or greater quantity of Work; and/or (ii) will comply with the more stringent requirements. The Bidder will not be entitled to any additional compensation for any conflicts, inconsistencies, errors or omissions that would have been discovered by such careful and diligent review, unless it has given such prior written notice to Design Professional.
- 3. The Bidder represents that it has had a competent person carefully and diligently inspect and examine each site for the Project and the surrounding area, and carefully correlate the results of

the inspection with the requirements of the Contract Documents. The Bidder agrees that its bid shall include all costs attributable to site and surrounding area conditions that would have been discovered by such careful and diligent inspection and examination of the site and the surrounding area, and the Bidder shall not be entitled to any Change Order, additional compensation, or additional time on account of conditions that could not have been discovered by such an investigation.

4. The Bidder represents, understands and agrees that a) the Claim procedures in the modified General Conditions are material terms of the Contract Documents, b) if it has a Claim, it will have its personnel provide complete and accurate information to complete and submit the Statement of Claim form on a timely basis, c) the proper completion and timely submission of a Statement of Claim form is a condition precedent to any change in the Contract Sum or the Contract Time(s), and d) the proper and timely submission of the Statement of Claim form provides the Owner and the Design Professional with necessary information so that the Owner may investigate the Claim and mitigate its damages.
5. The Bidder represents that the bid contains the name of every person interested therein and is based upon the Standards specified by the Contract Documents.
6. The Bidder and each person signing on behalf of the Bidder certifies, and in the case of a bid by joint venture, each member thereof certifies as to such member's entity, under penalty of perjury, that to the best of the undersigned's knowledge and belief: (a) the Base Bid and the Alternate bid have been arrived at independently without collusion, consultation, communication or agreement, or for the purpose of restricting competition as to any matter relating to such Base Bid or Alternate bid with any other Bidder; (b) unless otherwise required by law, the Base Bid and Alternate bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to the bid opening, directly or indirectly, to any other Bidder who would have any interest in the Base Bid or Alternate bid; (c) no attempt has been made or will be made by the Bidder to induce any other Person to submit or not to submit a bid for the purpose of restricting competition; and (d) the statements made in this Bid Form are true and correct.
7. The Bidder will execute the form of Owner/Contractor Agreement in the form included with the Contract Documents, if a Contract is awarded on the basis of this bid, and if the Bidder does not execute the Contract Form for any reason, other than as authorized by law, the Bidder and the Bidder's Surety are liable to the Owner.
8. The Bidder certifies that upon the award of a Contract, the Contractor will ensure that all of the Contractor's employees, while working on the Project site, will not purchase, transfer, use or possess illegal drugs or alcohol or abuse prescription drugs in any way.
9. The Bidder agrees to furnish any information requested by the Design Professional or the Owner's authorized representative to evaluate that the Bidder is the lowest responsible bidder and that the bid is responsive to the specifications.

NOTE: The Bidder should review the Contract Documents and the site and conditions under which the Work will be performed so that he can give the acknowledgments contained above.

LEGAL NAME OF BIDDER: _____

BIDDER IS: _____
(sole proprietor, partnership, corporation or other legal entity)

NAME OF PERSON LEGALLY AUTHORIZED TO BIND BIDDER TO A CONTRACT:

(print)

SIGNATURE: _____

TITLE: _____

ADDRESS: _____

TELEPHONE: _____

FAX: _____

FEDERAL
TAX I.D. # _____

DATE SIGNED _____

When the Bidder is a partnership or a joint venture, state name and address of each partner in the partnership or participant in the joint venture below:

Name

Address

Name

Address

Name

Address

Name

Address

Name

Address

END OF SECTION