



2018 Whitehall Home Reinvestment Program Application

2018 recipients will be selected on a first-come, first-served basis. Applications will be accepted beginning at 8:00 a.m. on Monday, June 4th in person at City Hall.

Overview

The City of Whitehall is committed to supporting current homeowners in their endeavors to improve their homes, neighborhoods and the Whitehall community. The City has created the Home Reinvestment Program to financially assist residents with their front-facing exterior home projects. ***Please review the attached eligibility and guidelines section before completing the below application. The Amendment A form must be signed and notarized upon application submittal.***

Assistance Available from the City of Whitehall

Qualifying Whitehall homeowners are able to receive reimbursement of 50 percent of a \$15,000 exterior home remodeling project, up to \$7,500, for qualifying projects. Approved driveway projects will be reimbursed at 25 percent, up to \$7,500.

Applicant Information:

Full Name _____

Phone Number: _____

Email Address: _____

Address: _____

Home Purchased In: (Month) _____ (Year) _____

Annual Household Income: _____

Are there liens against your property? Yes No

Have you participated in Whitehall's Home Reinvestment Program in the past? Yes No

The following are considered qualifying projects. Please select your project from the list below.

- | | |
|--|--|
| <input type="checkbox"/> Windows (Entire House Eligible) | <input type="checkbox"/> Doors (Entire House Eligible) |
| <input type="checkbox"/> Porch/Patio Remodeling/Construction | <input type="checkbox"/> Front-Facing Fencing |
| <input type="checkbox"/> Siding | <input type="checkbox"/> Front-Facing Lighting |
| <input type="checkbox"/> Front-Facing Landscaping | <input type="checkbox"/> Driveway/Walkway Facelifts |
| <input type="checkbox"/> Exterior Painting | <input type="checkbox"/> Sidewalks |
| <input type="checkbox"/> Garage/Carport Remodeling (If Visible from Right of Way – No Roofing) | |

Please Describe Your Home Project Narrative and Timeline:

Estimated Project Start Date: _____ Estimated Project Completion Date: _____

Project Completion Details:

Who will be completing the home reinvestment project work? _____

Contractor or Company Name If Not Being Complete by the Resident):

Phone: _____

Address: _____

Company Website: _____

Project Cost Information:

Total Cost Estimate: _____

Estimate Provided By: _____

Total Funding Requested from the Whitehall Home Reinvestment Program (50% of Project and/or 25% of Driveway Project) \$ _____

(Note: This will be the maximum amount of funding you are eligible to receive.)

I _____ agree on _____, 2018, that the information submitted in the above application is complete and accurate, that I have read the attached directions and guidelines and signed the attached Amendment A form. The City of Whitehall holds the right to determine whether a homeowner is approved for the Whitehall Home Reinvestment Program.

Applicant Signature:

Applicants of the Whitehall Home Reinvestment Program will be notified of their approval status via phone, email or letter no later than Monday, July 9, 2018.

Application Directions:

- ✓ Obtain appropriate estimate information for your project.
- ✓ Submit Whitehall Home Reinvestment Program application to the Whitehall Service Department at 360 S. Yearling Road. **Applications will be accepted at City Hall beginning at 8:00 a.m. on Monday, June 4th, 2018.**
 - **Application must include all estimate information *and* a color “before” photo of the area of the home where the project is to be completed.**
- ✓ Wait to receive your acceptance letter from the City of Whitehall. Recipients will be notified no later than Monday, July 9th.
- ✓ File for and received approval of all necessary permits for the project through the Whitehall Service Department. *Copies of the approved permits must be submitted with your final receipts and color “after” photos.*
- ✓ Complete home reinvestment project within one year of receiving approval.
- ✓ Turn in all associated receipts/invoices *and* color “after” photos to the Whitehall Service Department within 60 days of project completion.
- ✓ Receive your reimbursement grant.

Assistance Available from Whitehall Lowe’s Store

The Lowe’s store, located at 3616 E. Broad St., will provide discounts to residents who have been approved for the Whitehall Home Reinvestment Program. The store is offering its staff for consultation and estimates and is available to come out to homes to give estimates for all windows and doors. For more information, call Lowe’s at 614-238-2601 and mention you’re calling in regards to the Whitehall Home Reinvestment Program. You can also reach Lavetta at 614-558-9019; Danny at 614-429-8116; or Amanda at 614-580-4329.



Whitehall Home Reinvestment Program – Eligibility & Guidelines

Eligible Homes/Homeowners

- ✓ Homes must be located in the City of Whitehall, Ohio, and homeowners must pay property taxes to the Whitehall City School District.
- ✓ No liens may be filed against the property in question.
- ✓ Grants will only be issued to homeowners of single-family homes who live in said home. Condos, multi-family, apartments and land contracts will not be eligible.
- ✓ Maximum household income must not exceed \$125,000.
- ✓ Homes must be owner-occupied by the applicant for at least six months prior to applying for the Whitehall Home Reinvestment Program.
- ✓ Homeowners must agree to live in the home for at least three years post project or will be subject to a tiered repayment plan (see Amendment A below).
- ✓ The homeowner has not received previous Whitehall Home Reinvestment Program funding.

Whitehall Home Reinvestment Program Grant Guidelines

The grant comes in the form of reimbursement funds after a qualifying project has been completed following the below guidelines:

- ✓ A resident must fill out the Whitehall Home Reinvestment Program application (found online at www.whitehall-oh.us and at City Hall) and file it with the Whitehall Service Department, located at 360 S. Yearling Road, between 7:30 a.m. and 4:30 p.m. The application must be filed prior to the project's start date and must include relevant estimate information. **Applications for the 2018 program will be accepted beginning at 8:00 a.m. on Monday, June 4th.**
- ✓ A resident must complete and receive the appropriate permits for the project prior to the project's start date. Permits can be obtained by calling 614-237-8612, visiting the City's website at www.whitehall-oh.us or visiting the Service Department, located at 360 S. Yearling Road, between 7:00 a.m. and 4:30 p.m. Approved permits must be obtained and copies must be filed with the final receipts.
- ✓ A resident must turn in all receipts and/or invoices associated with a project to the City of Whitehall Service Department, located at 360 S. Yearling Road, between 7:30 a.m. and 4:30 p.m. All receipts and/or invoices must be filed within 60 days of the project's completion and within one year of receiving approval from the Whitehall Service Department.
- ✓ Before and after color photos of the project and its progress must be turned in to the Whitehall Service Department. The "after" photos must be filed with the Service Department within 60 days of the project's completion.
- ✓ Those who decide to withdraw from the program and not complete a project after receiving a funding acceptance letter should let the Service Department know as soon as possible.

**** If you decide to withdraw from the program and not complete your project after receiving a funding acceptance letter, please let the Service Department know as soon as possible.****

Whitehall Home Reinvestment Program - Amendment A Form
(Needs notarized)

This Whitehall Home Reinvestment Grant request to the City of Whitehall on the _____ day of _____ of 2018, binds the homeowner, (name) _____, to live and own the property in question, located at (address) _____, for at least three years following the completion of the Whitehall Home Reinvestment Program project. If the above is not adhered to, the Home Reinvestment Program participant will be subject to the following terms of repayment.

Terms of Repayment:

- I. Grant recipient must agree to use property as the primary residence for a period of time no less than three (3) complete years following the completion of the Whitehall Home Reinvestment Program project.
- II. If the borrower sells and/or rents out the property before their three (3) year residency requirement is met, the loan must be repaid to the City of Whitehall.
 - a. 100% if sold and/or rented within one year of project completion.
 - b. 50% if sold and/or rented within two years of project completion.
 - c. 25% if sold and/or rented within three years of project completion.
- III. A copy of the entirety of the closing documents is required to be released to the City of Whitehall.
- IV. A periodic audit of the property will be conducted to ensure that the guidelines continue to be met.

IN WITNESS WHEREOF, this GRANT APPLICATION has been executed at (location) _____, this _____ day of _____, 2018.

Homeowner signature

Second homeowner signature (if applicable)

STATE OF OHIO
COUNTY OF _____

By _____
Notary Public Printed Name

Notary Public Signature



Notary Public Seal

Please return application and signed Amendment A form to the Whitehall Service Department.