

WHITEHALL CITY COUNCIL COMMITTEE MEETINGS

AGENDA

TUESDAY, SEPTEMBER 12, 2023

---

**6:35 P.M.** – ADMINISTRATION/COUNCIL OF THE WHOLE MATTERS:

THERE ARE **THREE** PIECES OF DRAFT LEGISLATION ON THE AGENDA.

**COMMITTEE OF THE WHOLE LEGISLATION/ISSUES:**

**THIRD READING:**

**RESOLUTION NO. 033-2023** (*Comm. Of the Whole– 3rd reading - ADOPT 09/19/2023-Smith/Conison*)

A RESOLUTION RECOGNIZING THE SUCCESSFUL FUNDRAISING EFFORTS OF THE WHITEHALL YEARLING ALUMNI ASSOCIATION IN RAISING OVER THIRTY THOUSAND DOLLARS FOR THE WHITEHALL CITY SCHOOLS PRE-K PROGRAM AND DECLARING AN EMERGENCY.

**SECOND READING:**

**RESOLUTION NO. 036-2023** (*Comm. Of the Whole– 2nd reading - ADOPT 09/19/2023- / )*

ADOPTING THE OPPORTUNITY BLUEPRINT: THE CITY OF WHITEHALL’S 2023 STRATEGIC PLAN.

**STANDING COMMITTEES**

**ADMINISTRATION AND FINANCIAL MANAGEMENT - Chairperson Bailey**

**Members: Conison, Heck & Smith**

**DRAFT # 1**

**ORDINANCE NO. 080-2023** (*Adm. & Fin Mgmt– 1st reading –ADOPT 09/19/2023-Bailey/ )*

MAKING AND APPROVING A FUND TRANSFER IN THE AMOUNT OF ONE HUNDRED FIFTEEN THOUSAND AND 00/100 DOLLARS **(\$115,000.00)** FROM THE MAIN YEARLING INCENTIVE ACCOUNT (279.000.50001) TO THE GENERAL FUND (101); MAKING A SUPPLEMENTAL APPROPRIATION OF ONE HUNDRED FIFTEEN THOUSAND AND 00/100 DOLLARS **(\$115,000.00)** FROM UNAPPROPRIATED MONIES THE GENERAL FUND (101) TO THE PROPERTY ACQUISITION & MAINTENANCE ACCOUNT (101.950.59850) AND DECLARING AN EMERGENCY.

---

WHEREAS, City Council approved Resolution 025-2023 on August 1, 2023 which allowed the Mayor to enter into contract for the purchase of 487 S. Yearling Road; and

WHEREAS, the City must appropriate funds to complete the purchase; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That a fund transfer is hereby approved by the Council of the City of Whitehall in the amount of one hundred fifteen thousand and 00/100 dollars (\$115,000.00) from the Main Yearling Incentive Account (279.000.50001) to the to the General Fund (101).

SECTION 2: That this Council approves a supplemental appropriation of one hundred fifteen thousand and 00/100 dollars (\$115,000.00) from unappropriated monies in the General Fund (101) to the Property Acquisition & Maintenance Account (101.950.59850).

SECTION 3: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the purpose stated in this ordinance.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for further reason that City Council has already approved the purchase and the closing is imminent; WHEREFORE, this ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested by: Zach Woodruff, City Administrator  
Prepared by: Steven Quincel, City Auditor and Zach Woodruff, City Administrator  
Approved as to form: Michael T. Bivens, City Attorney MTB 9/12/2023

**DRAFT # 2**

**RESOLUTION NO. 037-2023** (*Adm. & Fin Mgmt– 1st reading –ADOPT 09/19/2023-Bailey/* )

**RESOLVING TO APPROVE “THEN AND NOW” CERTIFICATES AND DECLARING AN EMERGENCY.**

WHEREAS, O.R.C. 5705.41(D)(1) states that “then and now” certificates of three thousand dollars and no/100 (\$3,000.00) and more must be approved by resolution or ordinance within thirty days of receipt of the “then and now” certificate, and

WHEREAS, the City has processed the following “then and now” certificate over the sum of three thousand dollars and now this certificate requires approval by City Council; and

WHEREAS, the Auditor of the City of Whitehall, Ohio has determined that, at the time of the making and execution of the certificate, a sufficient sum was appropriated by Council for the purpose of the requisition, and is currently deposited in the treasury and allocated to the appropriate account and free from any previous encumbrances; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

**SECTION 1:** That the City Council does hereby approve the following “then and now” certificates:

| <u>Requisition</u>   | <u>Vendor</u>                    | <u>Amount</u> | <u>Order Date</u> | <u>Purchase Purpose</u>    |
|----------------------|----------------------------------|---------------|-------------------|----------------------------|
| 2023-Auditor-24531-A | UMR                              | \$ 40,542.30  | 7/19/2023         | STOP LOSS FEES             |
| 2023-Auditor-24569-A | STEPHANI GUNN                    | \$ 5,730.00   | 7/18/2023         | POLICE FORFEIT             |
| 2023-Service-20164-A | ALLIED TECHNICAL SERVICE INC     | \$ 7,103.12   | 2/28/2023         | Sewer Repairs              |
| 2023-Pol-05950-A     | 4IMPRINT, INC.                   | \$ 3,465.03   | 7/18/2023         | 2023 Event Services        |
| 2023-Auditor-25098-A | City Of Whitehall                | \$ 43,774.51  | 8/7/2023          | MEDICAL CLAIMS             |
| 2023-Auditor-25102-A | City Of Whitehall                | \$ 3,419.64   | 8/7/2023          | DENTAL CLAIMS              |
| 2023-Service-20616-A | Kone Inc                         | \$ 6,413.53   | 7/24/2023         | Elevator Maint.            |
| 2023-Service-20626-A | HEARTLAND BANK                   | \$ 113,338.50 | 8/10/2023         | Heartland Bank Incentive   |
| 2023-Council-00174-A | Walter H Drane Co                | \$ 4,312.44   | 7/31/2023         | Codified Ord. Updates      |
| 2023-Auditor-25256-A | Julian & Grube Inc               | \$ 4,940.00   | 8/18/2023         | AUDIT                      |
| 2023-Auditor-25280-A | Franklin County PUBLIC HEALTH    | \$ 97,215.15  | 8/18/2023         | Franklin Cty Bd of Health  |
| 2023-Auditor-25286-A | Franklin County Auditor          | \$ 8,652.25   | 8/18/2023         | AUDITOR & TREAS TIF FEES   |
| 2023-Auditor-25292-A | Franklin County Auditor          | \$ 4,350.14   | 8/18/2023         | PD LEVY FRANKLIN CTY FEE   |
| 2023-IT-02758-A      | MECC REGIONAL COUNCIL            | \$ 8,832.00   | 5/17/2023         | MECC admin Circuits/ntwk   |
| 2023-Auditor-25327-A | City Of Whitehall                | \$ 26,008.41  | 8/28/2023         | MEDICAL CLAIMS             |
| 2023-Auditor-25336-A | UMR                              | \$ 3,558.67   | 8/20/2023         | UMR ADMIN FEES             |
| 2023-Service-20802-A | Columbus City Treasurer          | \$ 311,780.40 | 8/15/2023         | Water Break Repairs        |
| 2023-Service-20854-A | FUSUS INC                        | \$ 250,000.00 | 7/31/2023         | Fusus Subscription         |
| 2023-IT-02782-A      | QUADIENT, INC                    | \$ 3,670.66   | 8/2/2023          | Meter rental & std maint.  |
| 2023-IT-02790-A      | CINCINNATI SAFETY UPFITTERS, LLC | \$ 10,800.00  | 8/2/2023          | Repairs & maint - vehicles |

**SECTION 2:** That the City Council of the City of Whitehall, Ohio, lawfully appropriated the expenditure, which the expense originated.

**SECTION 3:** That this Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare; and for the further reason that O.R.C. 5705.41(D)(1) requires that “then and now” certificates of three thousand dollars and more be approved by the legislative body by resolution or ordinance within thirty days of receipt of the “then and now” certificate; WHEREFORE, this Resolution shall go into full force and effect immediately upon its passage by the Council of the City of Whitehall and approval by the Mayor.

Requested and Prepared by: Steven Quincel, City Auditor  
Approved as to form: Michael T. Bivens, City Attorney MTB 9/11/2023

**COMMUNITY AND ELDER ADVOCACY – Chairperson Dixon**  
**Members: Bailey, Heck & Smith**

No drafts or pending legislation.

**COMMUNITY STANDARDS AND ENFORCEMENT – Chairperson Smith**  
**Members: Kantor, Elmore & Dixon**

**DRAFT # 3**  
**ORDINANCE NO. 081-2023** (*Comm., Stand. & Enf.– 2nd reading –ADOPT 10/03/2023-Smith/* )

MAKING UPDATES TO PART 11 – PLANNING AND ZONING CODE, TITLE 1 THROUGH TITLE 15, OF THE WHITEHALL CODIFIED CODE AS OUTLINED IN EXHIBITS A, B AND C.

---

WHEREAS, the City of Whitehall began an update of the Planning and Zoning sections of the Whitehall Codified Code in 2022 and completed the update in March 2023; and

WHEREAS, since that time minor updates to the Planning and Zoning Code have become warranted to further clarify the new code as amended; and

WHEREAS, the proposed update also includes moving existing Subdivision Regulations, Title 1, Chapters 1101 to 1115, to the end of the updated Planning and Zoning Code for ease of administration; and

WHEREAS, Part 11, Title 1 through Title 15 will be renumbered and replaced in full as reflected in Exhibits A, B and C; NOW THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

**SECTION 1:** That Part 11, Title 1 through Title 15 will be replaced as reflected in Exhibits A, B and C:

**SECTION 2:** This Ordinance shall be in full force and effect from and after the earliest time provided for by law.

Requested and Prepared by: Megan Meyer, Assistant City Administrator  
Approved as to form: Michael T. Bivens, City Attorney MTB 09/11/2023

**ECONOMIC DEVELOPMENT – Chairperson Kantor**

**Members: Conison, Elmore & Smith**

No drafts or pending legislation.

**INFRASTRUCTURE, MAINTENANCE AND SERVICES – Chairperson Conison**

**Members: Bailey, Kantor & Dixon**

No drafts or pending legislation.

**PUBLIC SAFETY – Chairperson Elmore**

**Members: Bailey, Heck & Dixon**

No drafts or pending legislation.

**PARKS AND RECREATION – Chairperson Heck**

**Members: Kantor, Conison & Elmore**

No drafts or pending legislation.