

WHITEHALL CITY COUNCIL

AGENDA MEETING MINUTES

President Potter called the March 7, 2023 agenda meeting to order at 6:30 p.m. All members were present with the exception of Chairperson Bailey and Chairperson Dixon.

President Potter reviewed the agenda and confirmed who would handle the various required motions this evening.

The meeting adjourned at 6:35 p.m.

Submitted by,

Julie A. Ogg, Clerk of Council

APPROVED: March 21, 2023

Thomas M. Potter, Council President

WHITEHALL CITY COUNCIL MEETING

MINUTES – March 7, 2023

President Potter called the regular meeting of Whitehall City Council to order at 7:00 p.m. on Tuesday, March 7, 2023.

At President Potter's request, everyone rose for a moment of silence. Those assembled then recited the Pledge of Allegiance.

On roll call by the clerk, the following members of council were present:

Lori Elmore
Karen Conison
Wes Kantor
Jo Anna Heck
Amy Smith

Mr. Kantor moved to excuse the absent members and Ms. Smith seconded the motion. There was no discussion. On a roll call vote, all members responded in the affirmative and Chairpersons Bailey and Chairperson Dixon were excused.

APPROVAL OF MINUTES:

Ms. Conison moved to approve the February 21, 2023 agenda and regular meeting minutes. Mr. Kantor seconded the motion. There was no discussion. On a roll call vote, all members responded in the affirmative and the minutes were approved as submitted.

POLL PUBLIC:

No comments at this time.

STANDING COMMITTEE REPORTS:

Administration and Financial Management – Chairperson Conison reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Community and Elder Advocacy – Chairperson Heck reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Community Standards and Enforcement – Chairperson Smith reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Economic Development – Chairperson Kantor reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Infrastructure, Maintenance and Services – Chairperson Conison reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Public Safety – Chairperson Elmore reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Parks and Recreation – Chairperson Heck reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

OFFICIALS' REPORTS

Mayor Kim Maggard – she asked for favorable consideration on Ordinances 005-2023 and 006-2023. She reminded everyone that the State of the City, Wednesday March 8 at 6:00 pm at the YMCA.

City Administrator Zach Woodruff – had no official report.

City Attorney Michael Bivens – was not present.

City Auditor Steve Quincel – he asked for favorable consideration of Ordinance 015-2023 and Resolution 011-2023.

Public Safety Director Van Gregg – was not present.

Treasurer Shaquille Alexander – was not present.

President Potter – advised that the following reports have been filed in the Council office since the last meeting; the Mayor's Report to Council for January 2023, the Auditor's Expense Reports for January and February 2023, the Auditor's Bank Reports for January and February 2023, the Auditor's Statement of Cash Position Reports for January and February 2023 and the Auditor's Revenue Reports for January and February 2023.

COMMUNICATIONS, PETITIONS AND CLAIMS:

1. Notice from the Ohio Division of Liquor Control for a new D3 license from GOLDEN CAFÉ HOUSE LLC, DBA GOLDEN CAFÉ HOUSE, 200 A SOUTH HAMILTON ROAD, WHITEHALL, OH 43213.
2. Agenda for the March 2, 2023 Whitehall Planning Commission meeting.
3. Minutes for the February 2, 2023 Whitehall Planning Commission meeting.

VERIFICATION OF COPIES:

President Potter requested a roll call on whether each member of council received a copy of each item of legislation listed on the agenda prior to the meeting, including any add-on legislation. On a roll call vote, all members responded in the affirmative.

THIRD READING:

ORDINANCE NO. 005-2023 was read by title only by President Potter:

ACCEPTING TITLE TO PARCEL 090-008416-00 FROM THE WHITEHALL COMMUNITY IMPROVEMENT CORPORATION FOR USE AS A PUBLIC PARK.

Ms. Heck introduced and moved to adopt Ordinance 005-2023 and Mr. Kantor seconded the motion.

City Administrator Woodruff explained that this ordinance transfers the title to Kelly Green from the Whitehall Community Improvement Corporation to the City of Whitehall.

On a roll call vote, all members voted in the affirmative and Ordinance 005-2023 was adopted.

ORDINANCE NO. 006-2023 was read by title only by *President Potter*:

GRANTING AN EASEMENT TO AEP OHIO ON PARCEL 090-003999-00 AS DESCRIBED IN ATTACHMENT A.

Ms. Conison introduced and moved to adopt Ordinance 006-2023 and Mr. Kantor seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance 006-2023 was adopted.

SECOND READING:

ORDINANCE NO. 012-2023 was read by title only by *President Potter*:

MAKING AND APPROVING A SUPPLEMENTAL APPROPRIATION OF TWO HUNDRED THOUSAND AND NO/100 DOLLARS (\$200,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE CONTINGENCY EXPENSE ACCOUNT (101-950-59900).

Ms. Conison introduced and moved to suspend the rules on Ordinance No. 012-2023 and Ms. Heck seconded the motion. On a roll call vote, all members voted in the affirmative and Ordinance No. 012-2023 was suspended.

Ms. Conison moved to adopt Ordinance No. 012-2023 and Ms. Heck seconded the motion.

City Administrator Woodruff explained that in part these funds will be used to fund an efficiency study of city operations, for city leaders to conduct and complete a strategic plan for the city's future and provide additional funding to the Center of Hope to expand their food pantry and outreach to Whitehall residents in need.

On a roll call vote, all members voted in the affirmative and Ordinance No. 012-2023 was adopted.

ORDINANCE NO. 013-2023 was read by title only by *President Potter*:

(Public Hearing on 03/21/2023)

MAKING UPDATES TO PART 11 – PLANNING AND ZONING CODE, TITLE 3, CHAPTERS 1120 THROUGH 1130 OF THE WHITEHALL CODIFIED CODE AND OUTLINED IN EXHIBITs A, B AND C.

FIRST READING:

ORDINANCE NO. 014-2023 was read by title only by *President Potter*:

MAKING AN APPROPRIATION OF THIRTY FIVE THOUSAND AND 00/00 DOLLARS (\$35,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE PAYROLL ADMINISTRATOR EXPENSE ACCOUNT (101.300.51450) AND DECLARING AN EMERGENCY.

Ms. Conison introduced and moved to suspend the rules on Ordinance No. 014-2023 and Ms. Smith seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 014-2023 was suspended.

Ms. Conison moved to adopt Ordinance No. 014-2023 and Ms. seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 008-2023 was adopted.

ORDINANCE NO. 015-2023 was read by title only by *President Potter*:

AUTHORIZING AND APPROVING A FUND TRANSFER IN THE AMOUNT OF FIVE THOUSAND SEVENTY DOLLARS AND 00/100 (\$5,070.00) FROM UNAPPROPRIATED MONIES IN THE EVIDENCE SETASIDE FUND (245) TO THE LAW ENFORCEMENT TRUST FUND (241) AND DECLARING AN EMERGENCY.

Ms. Conison introduced and moved to suspend the rules on Ordinance No. 015-2023 and Ms. Heck seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 015-2023 was suspended.

Ms. Conison moved to adopt Ordinance No. 015-2023 and Ms. Heck seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 015-2023 was adopted.

ORDINANCE NO. 016-2023 was read by title only by President Potter:

AUTHORIZING THE EXPENDITURE OF FORTY-FIVE THOUSAND AND 00/100 DOLLARS (\$45,000.00) FROM THE LAW ENFORCEMENT TRUST FUND ACCOUNT (241-000-50000) FOR TRAINING AND LAW ENFORCEMENT NEEDS.

RESOLUTION NO. 008-2023 was read by title only by President Potter:

TO AGREE TO AN ADJUSTMENT TO THE CITY'S BOUNDARIES BY CONSENTING TO TRANSFER APPROXIMATELY 4.0+/- ACRES FROM THE CITY OF COLUMBUS TO THE CITY OF WHITEHALL.

RESOLUTION NO. 009-2023 was read by title only by President Potter:

AUTHORIZING THE MAYOR TO APPLY FOR AND ACCEPT ASSISTANCE FROM THE CLEAN OHIO CONSERVATION PROGRAM ADMINISTERED THROUGH THE OHIO PUBLIC WORKS COMMISSION AND DECLARING AN EMERGENCY.

Ms. Heck introduced and moved to suspend the rules on Resolution 009-2023 and Mr. Kantor seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution 009-2023 was suspended.

Ms. Heck moved to adopt Resolution 009-2023 and Mr. Kantor seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution 009-2023 was adopted.

RESOLUTION NO. 010-2023 was read by title only by President Potter:

APPOINTING FIVE ELECTORS OF THE CITY OF WHITEHALL AS MEMBERS OF THE CHARTER REVIEW COMMISSION AND DECLARING AN EMERGENCY.

Mr. Kantor introduced and moved to suspend the rules on Resolution 010-2023 and Ms. Smith seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution 010-2023 was suspended.

Mr. Kantor moved to adopt Resolution 010-2023 and Ms. Smith seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution 010-2023 was adopted.

President Potter recognized the five members of the Charter Review Commission.

RESOLUTION NO. 011-2023 was read by title only by President Potter:

RESOLVING TO APPROVE "THEN AND NOW" CERTIFICATES AND DECLARING AN EMERGENCY.

Ms. Conison introduced and moved to suspend the rules on Resolution 011-2023 and Ms. Smith seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution 011-2023 was suspended.

Ms. Conison moved to adopt Resolution 011-2023 and Ms. Smith seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution 011-2023 was adopted.

POLL PUBLIC:

No comments at this time.

COMMUNITY DATE BOARD:

President Potter - March 8, 2023 is the State of the City at 6:30 p.m.

Chairperson Conison –Thursday, March 30 is the egg-stuffing event at the YMCA and the Easter Egg Hunt is April 1 at 10:00 am at the YMCA.

Chairperson Kantor – groundbreaking for Discover on East Broad Street is Tuesday, March 14 at 2:00 p.m.

POLL COUNCIL:

Chairperson Elmore thanked the viewers and those in the audience. It is Woman’s History Month and there are several woman on Council who have made history in Whitehall. She congratulated the Charter Review members and she knows they will do the best job possible.

Chairperson Conison congratulated the Charter Review members and wished them well. She expressed her thankfulness to all the people who have reached out to her family on the passing of her sister.

Chairperson Kantor thanked the Charter Review members.

Chairperson Heck thanked everyone in attendance tonight and those watching from home. She congratulated the members of the Charter Review Commission and thanked them for their time.

Chairperson Smith thanked everyone watching from home and those who in attendance. She thanked the new members of the Charter Review Commission for volunteering their time to be a part of this process.

President Potter congratulated and thanked the Charter Review members in advance for their hard work. He has had the pleasure of serving in the past and it is a very important role.

Having nothing further, Mr. Kantor moved to adjourn and Ms. Elmore seconded the motion. On a roll call vote, all members responded in the affirmative and the meeting adjourned at 7:20 p.m.

Submitted by,

Julie A. Ogg, Clerk of Council

APPROVED: March 21, 2023

Thomas M. Potter, Council President