

WHITEHALL COUNCIL COMMITTEES

MINUTES – April 25, 2023

Council President Potter called the April 25, 2023 Council Committees' meeting to order at 6:30 p.m.

The following members of council and the administration were present:

Members of the Administration

Council President Thomas Potter
Mayor Kim Maggard
City Administrator Zach Woodruff
City Auditor Steve Quincel

Council Members

Gerald Dixon
Amy Smith
Jo Anna Heck
Karen Conison
Lori Elmore
Bob Bailey

ADMINISTRATION AND FINANCIAL MANAGEMENT

Councilperson Bailey opened at 6:31 p.m. and addressed the legislation in his committee, as follows:

ORDINANCE NO. 026-2023 DRAFT # 4

AUTHORIZING AND APPROVING AN APPROPRIATION FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) IN THE AMOUNT OF TEN THOUSAND AND NO/DOLLARS (\$10,000.00) TO THE FARMERS MARKET EXPENSE ACCOUNT 101.700.58500 AND DECLARING AN EMERGENCY.

The Market on the Green is trying to ensure that there are at least three produce growers at each event. Funding is needed early to get this done.

(Adm. & Fin. Mgmt. – 1st reading-ADOPT 05/02/2023-Bailey/Heck)

RESOLUTION NO. 016-2023 DRAFT # 5

RESOLVING TO APPROVE “THEN AND NOW” CERTIFICATES AND DECLARING AN EMERGENCY.

(Adm. & Fin. Mgmt. – 1st reading-ADOPT 05/02/2023-Bailey/Smith)

Having nothing further, Councilperson Bailey closed at 6:34 p.m.

COMMUNITY AND ELDER ADVOCACY

Chairperson Dixon opened at 6:34 p.m. and said there are no drafts or pending legislation on the agenda.

Come out and learn more about the Franklin County Office on Aging's services & programs at the 'Spring Forward' event on Monday, May 1 from 10AM - 1PM at Whitehall Community Park YMCA. Residents can participate in fitness activities, drop in on an educational session, and are connected to community resources. This event is FREE and no RSVP is required.

The Whitehall Library Adult Services Department will host a local job fair on June 16, 11 a.m. - 1 p.m. for networking with Whitehall area companies and meeting potential employers and employees. Stop by the library's table to hear about library services.

Having nothing further, Chairperson Dixon closed at 6:36 p.m.

COMMUNITY STANDARDS AND ENFORCEMENT

Chairperson Smith opened at 6:36 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Community Standards and Enforcement.

Having nothing further, Chairperson Smith closed at 6:37 p.m.

ECONOMIC DEVELOPMENT

Chairperson Conison opened at 6:37 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Economic Development.

Having nothing further, Chairperson Conison closed at 6:37 p.m.

INFRASTRUCTURE, MAINTENANCE AND SERVICE

Chairperson Conison opened at 6:37 p.m. and said there are no drafts or pending legislation on the agenda.

A pre-construction will be held on Wednesday, April 26, 2023 with Decker Construction, who is the contractor for the 2023 street program. Once the meeting has taken place and they have finalized a schedule, Mr. Woodruff will share the schedule with Council and the public so they can get an understanding when the approved roadwork will be starting throughout Whitehall.

Having nothing further, Chairperson Conison closed at 6:38 p.m.

PUBLIC SAFETY

Chairperson Elmore opened at 6:38 p.m. and said there are no drafts or pending legislation on the agenda.

There are still openings for the Whitehall Police Academy. Contact Sergeant Jon Earl. The Whitehall Police Department wants to know how they can serve you better! They are launching a new effort to collect feedback in between larger community surveys. Every few months you will see a new topic posted on their Facebook page. First up – they are focused on customer service. Let them know how they are doing: <https://polco.us/.../whitehall-oh/local-government-customer>

The City of Whitehall are still taking applications for full time and part time dispatchers and a crime analyst.

Having nothing further, Chairperson Elmore closed at 6:39 p.m.

PARKS AND RECREATION

Chairperson Heck opened at 6:39 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Parks and Recreation.

Having nothing further, Chairperson Heck closed at 6:39 p.m.

President Potter advised that he would like a motion to adjourn to executive session pursuant to Ohio Revised Code Section 121.22 (g)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

Mr. Bailey so moved and Mr. Dixon seconded the motion. A roll call was taken and all members voted in the affirmative and the meeting adjourned to executive session at 6:40 p.m.

The meeting reconvened at 7:27 p.m.

COMMITTEE OF THE WHOLE

ORDINANCE NO. 023-2023 DRAFT # 1
AUTHORIZING AMENDMENTS TO 161.37(a) AND 161.37(j) OF THE CODIFIED ORDINANCES OF THE CITY OF WHITEHALL AND DECLARING AN EMERGENCY.

The next three pieces of legislation are a bit of a reorganization of the Development Department and the Mayor's office. This creates the position of Assistant City Administrator, understanding that the city has the ability with current staff that do perform tasks outside of the Development Department so this would realign those duties. This legislation would be eliminating the position of Deputy Director of Public Affairs and adding the Assistant City Administrator under the mayor's Office.

(Comm. Of the Whole– 1st reading-ADOPT 05/02/2023-Bailey/Heck)

ORDINANCE NO. 024-2023 DRAFT # 2
AUTHORIZING AND APPROVING AN AMENDMENT TO 161.38 SALARY SCHEDULE AND DECLARING AN EMERGENCY.

This legislation would be eliminating the position of Deputy Director of Public Affairs and adding the Assistant City Administrator and increase the pay range.

(Comm. Of the Whole– 1st reading-ADOPT 05/02/2023- Bailey/Heck)

ORDINANCE NO. 025-2023 DRAFT # 3
AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATIONS IN THE TOTAL AMOUNT OF TWENTY SEVEN THOUSAND AND TWO HUNDRED DOLLARS (\$27,200.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND 101 TO VARIOUS GENERAL FUND ACCOUNTS AND DELCARING AN EMERGENCY.

An appropriation is needed in the part time administrative assistant and to the Assistant City Administrators accounts.

(Comm. Of the Whole– 1st reading-ADOPT 05/02/2023- Bailey/Heck)

The meeting adjourned at 7:30 p.m.

Submitted by:

Julie A. Ogg, Clerk of Council