

WHITEHALL COUNCIL COMMITTEES

MINUTES – May 24, 2022

Council President Potter called the May 24, 2022 Council Committees' meeting to order at 6:30 p.m.

The following members of council and the administration were present:

Members of the Administration

Council President Thomas Potter
Mayor Kim Maggard
City Attorney Michael Bivens
City Auditor Steve Quinzel
City Administrator Zach Woodruff

Council Members

Gerald Dixon
Wes Kantor
Amy Smith
Bob Bailey
Jo Anna Heck
Karen Conison

COMMITTEE OF THE WHOLE

ORDINANCE NO. 026-2022 DRAFT # 1

AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH CHANGE HEALTHCARE TO ADMINISTER MEDICAL BILLING PER 143.15 OF THE CODIFIED ORDINANCES OF THE CITY OF WHITEHALL AND DECLARING AN EMERGENCY.

Mayor Maggard explained that the City of Whitehall would be going with Change Healthcare for the city's medic billing services.

(Comm. Of the Whole – 3rd reading – ADOPT 07/05/2022- Kantor/Dixon)

ORDINANCE NO. 027-2022 DRAFT # 2

AUTHORIZING EXEMPTIONS OF 161.09(A) VACATION AND SICK LEAVE CREDIT CARRYOVER 161.09(8) FOR THE PURPOSE OF EMPLOYING A HIGHLY QUALIFIED EMPLOYEE TO THE CITY OF WHITEHALL AND DECLARING AN EMERGENCY.

City Administrator Zach Woodruff said the city's Chief Building Official has resigned. The position has been offered to an individual who is currently employed with another jurisdiction and is interested in becoming part of their team. They have offered that this person be able to come in with their years of service.

(Comm. Of the Whole – 1st reading – ADOPT 06/07/2022-Kantor/Bailey)

SECOND READING:

ORDINANCE NO. 020-2022 (Comm. Of the Whole – 3rd reading – ADOPT 06/21/2022-Kantor/Elmore)

AUTHORIZING AND APPROVING THE AMENDMENT TO THE TABLE OF AUTHORIZED PERSONNEL 161.37(a) OF THE CODIFIED ORDINANCES TITLED OFFICE OF MAYOR; AND AUTHORIZING AND APPROVING THE AMENDMENT OF 161.38 SALARY SCHEDULE TITLED SALARY SCHEDULE.

RESOLUTION NO. 018-2022 - HAND CARRIED

AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH JEROME M. SCOTT ARCHITECTS, INC FOR POLICE DEPT RENOVATIONS.

City Administrator Zach Woodruff explained this is the architect that was selected through the RFQ process. He has met with them and Council has been given a draft copy of the proposal. Planning will take place as to meet the schedule they have with a late August ground breaking. A contractor will be selected when the plans are completed. Additional legislation will be forthcoming in a few weeks.

(Comm. Of the Whole – 1st reading – ADOPT 06/07/2022-Dixon/Smith)

ADMINISTRATION AND FINANCIAL MANAGEMENT

Councilperson Bailey opened at 6:40 p.m. and addressed the legislation in his committee, as follows:

ORDINANCE NO. 028-2022 DRAFT # 3

AUTHORIZING AND APPROVING A FUND TRANSFER IN THE AMOUNT OF SEVEN HUNDRED TWENTY THOUSAND AND NO/DOLLARS (\$720,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND 101 TO THE 311 CAPITAL IMPROVEMENT FUND; APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF SEVEN HUNDRED TWENTY THOUSAND AND NO/DOLLARS (\$720,000.00) FROM THE 311 CAPITAL IMPROVEMENT FUND TO THE CAPITAL IMPROVEMENT EXPENSE ACCOUNT 311.000.54000 AND DECLARING AN EMERGENCY.

Mayor Maggard said this is budgeted for; however, some of the 300 funds are funded at the end of every month by percentage. There is not enough money in the fund so there needs to be money moved from the general fund to Capital Improvement Project Fund.

(Adm. & Fin. Mgmt. – 1st reading – ADOPT 06/07/2022- Bailey/Heck)

ORDINANCE NO. 029-2022 DRAFT # 4

MAKING AND APPROVING A SUPPLEMENTAL APPROPRIATION OF TWENTY EIGHT THOUSAND AND NO/100 DOLLARS (\$28,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE FACILITIES MAINTENANCE ACCOUNT (101-750-54100) AND DECLARING AN EMERGENCY.

City Administrator Zach Woodruff said that Director Sorrell contacted him and let him know that the air conditioner at the Senior Center is broken. The old air conditioner served them well for twenty-five years.

(Adm. & Fin. Mgmt. – 1st reading – ADOPT 06/07/2022- Bailey/Conison)

Having nothing further, Councilperson Bailey closed at 6:44 p.m.

COMMUNITY STANDARDS AND ENFORCEMENT

Chairperson Smith opened at 6:45 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Community Standards and Enforcement.

Having nothing further, Chairperson Smith closed at 6:45 p.m.

COMMUNITY AND ELDER ADVOCACY

Chairperson Dixon opened at 6:45 p.m. and said there are no drafts or pending legislation on the agenda.

Chairperson Dixon said Senior Dining has started at the Whitehall Community Park YMCA today and will run every Tuesday and Thursday at noon. Advance registration is required. He said those attending could give a donation but is not required.

There was discussion about continuing to budget for the senior trips.

Having nothing further, Chairperson Dixon closed at 6:49 p.m.

ECONOMIC DEVELOPMENT

Chairperson Kantor opened at 6:49 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Economic Development.

Having nothing further, Chairperson Kantor closed at 6:49 p.m.

INFRASTRUCTURE, MAINTENANCE AND SERVICE

Chairperson Conison opened at 6:49 p.m. and addressed the legislation in her committee, as follows:

RESOLUTION NO. 016-2022 DRAFT # 5

AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH JESS HOWARD ELECTRIC COMPANY FOR SERVICES RELATED TO MAINTAINING STREETLIGHTS AND TRAFFIC SIGNALS THROUGHOUT THE CITY OF WHITEHALL.

(Infra. Maint & Svcs. – 3rd reading – ADOPT 07/05/2022- Conison/Heck)

SECOND READING:

ORDINANCE NO. 022-2022 *(Infra. Maint & Svcs. – 3rd reading – ADOPT 06/21/2022- Conison/Kantor)*

AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF FORTY-SEVEN THOUSAND FIVE HUNDRED AND NO/100 DOLLARS (\$47,500.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE BUILDING AND LOT MAINTENANCE ACCOUNT (101.950.53300).

Having nothing further, Chairperson Conison closed at 6:50 p.m.

PUBLIC SAFETY

Chairperson Bailey opened at 6:51 p.m. and said there are no drafts or pending legislation on the agenda.

ORDINANCE NO. 030-2022 DRAFT # 6

AUTHORIZING THE EXPENDITURE OF FORTY-SEVEN THOUSAND AND 00/100 DOLLARS (\$47,000.00) FROM THE LAW ENFORCEMENT TRUST FUND ACCOUNT (241-000-50000) TO PURCHASE BODY WORN CAMERAS.

(Public Safety – 3rd reading – ADOPT 07/05/2022- Elmore/Dixon)

ORDINANCE NO. 031-2022 DRAFT # 7

AUTHORIZING THE EXPENDITURE OF SIXTY-FIVE THOUSAND AND 00/100 DOLLARS (\$65,000.00) FROM THE LAW ENFORCEMENT TRUST FUND ACCOUNT (241-000-50000) FOR TRAINING AND LAW ENFORCEMENT NEEDS.

(Public Safety – 3rd reading – ADOPT 07/05/2022- Elmore/Heck)

RESOLUTION NO. 017-2022 - HAND CARRIED

AUTHORIZING THE MAYOR TO APPLY FOR AND ACCEPT A BODY ARMOR GRANT AND DECLARING AN EMERGENCY.

Auditor Quincel said the State Attorney General's Office is awarding the City of Whitehall a grant for two thousand one hundred thirty seven and fifty cents towards body armor. They have federal funds to pay for fifty percent and this legislation is to cover seventy-five percent of the remaining fifty percent. More legislation to follow.

(Public Safety – 1st reading – ADOPT 06/07/2022- Elmore/Bailey)

Having nothing further, Chairperson Bailey closed at 6:55 p.m.

PARKS AND RECREATION

Chairperson Heck opened at 6:55 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Parks and Recreation.

Having nothing further, Chairperson Heck closed at 6:55 p.m.

Meeting adjourned at 6:55 p.m.

Respectfully submitted,

Julie A. Ogg, Clerk of Council