

WHITEHALL PARKS AND RECREATION COMMISSION

May 24, 2023

MEETING LOCATION: COUNCIL CHAMBERS

Call to Order 6:02 pm

The meeting of the Whitehall Parks and Recreation Commission was called to order at 6:04 PM by John Fetters.

On a roll call, in attendance: Chris Bolich, John Fetters, GERAL Leka, and Katie Quincel, Nate Stewart (arrived late) Absent: Mike Adkins, Mike McQuate both notified Director Sorrell beforehand that they would be absent.

Review minutes from April Motion to approve minutes for April 2023 meeting, all in favor no opposed.

Special presentation by Administrator Woodruff.

Executive Session of the Whitehall Parks and Recreation Commission was called to order at 6:10 PM by Chairperson John Fetters. In attendance: Chris Bolich, John Fetters, GERAL Leka, Katie Quincel and Nate Stewart (arriving at 6:20) Absent: Mike Adkins and Mike McQuate.

Fetters moved, seconded by Quincel, to adjourn to executive session pursuant ORC 121.22 (G)(2)

At 7:20PM, Chairman Fetters stated, "We are now back on the record."

Poll Guest for questions and comments: No guests present to poll

Review minutes from April 12<sup>th</sup> 2023 meeting. Chris Bolich motion to approve minutes second by Katie Quincel. All in favor to approve minutes and no opposed.

We will be sealing the basketball courts for the upcoming Thursday Night Thriller programs that will be happening at John Bishop Park. We will simultaneously be adding and additionally temporarily be removing / moving one of the basketball hoops to go from the existing 3 half courts to two full courts required for the program. You will be seeing PO's come through for roughly \$30,000.00 in repairs expecting to last us 2-3 years.

New Business: Chuck Thacker took a Crew Chief Position with the Service Department leaving a full time position open with Parks and Recreation. The position posted internally and after the application process, the job was offered to Derrion Sanders. Derrion has worked seasonally through High School and part time with Parks and Recreation Department over a number of years.

Summer Staffing: we currently do not have an HR department for the next few weeks and we have had a number of already committed staff quit before their start date for other work opportunities. We are working with HR and Payroll to fill positions as and onboard as quickly as possible.

We have been asked to reduce PO's due to the city cash flow. The projects are still happening but and we will be reopening the other portion of the contracted amounts later in the year. The color copier bill is shared between departments. This invoice was over looked for 8 months +, we have submitted a then and now in for color copier overage charges associated with this. Reviewed the Parks and Recreation website with Commission to show the newly posted changes on pages.

Old Business: Charter review is complete but we have not heard if anything affects our department or what changes may take place.

Directors Report:

The big summer kick off is this Friday and as well as the beginning of our

The main drains of the splash pad are washing out under the concrete and will be something that we will be looking into that could be a major expense in the future but our maintenance crew is able to fix it for this season.

Food Truck Festival is a mandatory for every city employee to work a shift. It was agreed that the Parks and Recreation crew will be minimal as they are already working 3 weekend tournaments in June including Memorial Day weekend as well as Juneteenth weekend and 4<sup>th</sup> of July, among other weekend events.

Parks and Recreation in Whitehall is being approached with some very unique and great opportunities to bring to our community however, we are currently operating at capacity. We do not have enough full time staff to build out our programs that are all moving in a successful direction. This includes the Hockey rink and reservations, leagues and building a soccer program that builds succession into our middle school sports. In the near future will have to start making some decisions as a department: do we continue to grow or what are we looking at taking off the plate. We are having an increased staff turnover and we are paying the highest part time staffing cost we have ever.

Quincel motion to adjourn second by Bolich. All in favor, no opposed

Meeting Adjourn