

WHITEHALL CITY COUNCIL

AGENDA MEETING MINUTES

President Potter called the July 5, 2023 agenda meeting to order at 6:30 p.m. All members were present with the exception of Chairperson Kantor.

President Potter reviewed the agenda and confirmed who would handle the various required motions this evening.

The meeting adjourned at 6:40 p.m.

Respectfully submitted,

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Julie A. Ogg, Clerk of Council

APPROVED: July 18, 2023

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Thomas M. Potter, Council President

WHITEHALL CITY COUNCIL MEETING

MINUTES – July 5, 2023

President Potter called the regular meeting of Whitehall City Council to order at 7:00 p.m. on Wednesday, July 5, 2023.

At President Potter's request, everyone rose for a moment of silence. Those assembled then recited the Pledge of Allegiance.

On roll call by the clerk, the following members of council were present:

Gerald Dixon  
Lori Elmore  
Karen Conison  
Jo Anna Heck  
Amy Smith  
Robert Bailey

Mr. Bailey moved to excuse the absent member and Mr. Dixon seconded the motion. There was no discussion. On a roll call vote, all members responded in the affirmative and Chairpersons Kantor was excused.

APPROVAL OF MINUTES:

Ms. Conison moved to approve the June 20, 2023 agenda and regular meeting minutes and the June 27, 2023 committee meeting minutes. Mr. Dixon seconded the motion. There was no discussion. On a roll call vote, all members responded in the affirmative and the minutes were approved as submitted.

POLL PUBLIC:

No comments at this time.

STANDING COMMITTEE REPORTS:

Administration and Financial Management – Chairperson Bailey reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Community and Elder Advocacy – Chairperson Dixon reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Community Standards and Enforcement – Chairperson Smith reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Economic Development – Chairperson Conison reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Infrastructure, Maintenance and Services – Chairperson Conison reported that the committee last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Public Safety – Chairperson Elmore reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Parks and Recreation – Chairperson Heck reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

### OFFICIALS' REPORTS

Mayor Kim Maggard – she was very happy with the turnout at the fireworks show. It is good to know they have worked and succeeded in establishing a safe environment for all those who come and watch the fireworks in Whitehall. There were no incidents of anyone getting hurt or arrests and she can say this has been a wonderful success. She thanked the Police and Fire services for making sure it is a safe environment for families. She thanked City Administrator Woodruff and Assistant City Administrator Meyer for their leadership in the planning of that event. The city paid a little more for the fireworks and had them lengthened by five minutes. The parade was great and she thanked Councilperson Conison for her hard work with WCCA throughout the last twelve plus years.

City Administrator Zach Woodruff – had no official report. He thanked all that were involved in making the Fourth of July a success. He especially want thank the Street Department and the Parks Department. The Street Department handles a lot of the infrastructure that goes unseen. As an example, they will be on day two of removing the tarps that cover the athletic field and track.

City Attorney Michael Bivens – was not present.

City Auditor Steve Quincel – had no official report. He asked for favorable consideration on Ordinances 053-2023 and 055-2023.

Public Safety Director Van Gregg – was not present.

Treasurer Shaquille Alexander– had no official report. He echoed the Mayor’s comments on the Fourth of July celebrations. He echoed Auditor Quincel’s favorable consideration on Ordinances 053-2023 and 055-2023.

President Potter – advised that the following reports have been filed in the Council office since the last meeting: the Auditor’s Expense Report for May 2023, the Auditor’s Bank Report for May 2023, the Auditor’s Statement of Cash Position Report for May 2023 and the Auditor’s Revenue Report for May 2023.

### COMMUNICATIONS, PETITIONS AND CLAIMS:

1. Agenda for the July 6, 2023 Planning Commission Meeting.
2. Minutes for the March 2, 2023 Planning Commission Meeting.
3. Agenda for the July 10, 2023 BZBA Meeting.
4. Minutes for the June 12, 2023 BZBA Meeting.

### VERIFICATION OF COPIES:

President Potter requested a roll call on whether each member of council received a copy of each item of legislation listed on the agenda prior to the meeting, including any add-on legislation. On a roll call vote, all members responded in the affirmative.

### THIRD READING:

RESOLUTION NO. 020-2023 was read by title only by President Potter:

LEVYING SPECIAL ASSESSMENTS FOR PROPERTY MAINTENANCE AT SEVERAL LOCATIONS IN THE CITY OF WHITEHALL, OHIO (ADDRESSES AND PARCEL NUMBERS AS PROVIDED WITHIN THE TEXT OF THIS RESOLUTION), CERTIFYING SUCH COSTS TO THE FRANKLIN COUNTY AUDITOR TO BE ASSESSED AGAINST SUCH PROPERTY AND DECLARING AN EMERGENCY.

Ms. Conison introduced and moved to adopt Resolution 020-2023 and Ms. Elmore seconded the motion. On a roll call vote, all members voted in the affirmative and Resolution 020-2023 was adopted.

SECOND READING:

ORDINANCE NO. 041-2023 was read by title only by *President Potter:*

AN ORDINANCE GRANTING [FRANCHISE] TO OHIO POWER COMPANY , ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN, AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES, AND PUBLIC PLACES OF THE CITY OF WHITEHALL, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE [TRANSMISSION AND] DISTRIBUTION OF ELECTRIC ENERGY TO THE CITY OF WHITEHALL, AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER, AND OTHER PURPOSES, AND FOR THE TRANSMISSION [AND DISTRIBUTION] OF THE SAME WITHIN, THROUGH, OR ACROSS SAID CITY OF WHITEHALL, STATE OF OHIO.

RESOLUTION NO. 023-2023 was read by title only by *President Potter:*

AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH AMERICAN STRUCTUREPOINT, INC. FOR PLAN REVIEW AND INSPECTION SERVICES.

RESOLUTION NO. 024-2023 was read by title only by *President Potter:*

AUTHORIZING THE MAYOR TO ENTER INTO A MUNICIPAL INCOME TAX REIMBURSEMENT AGREEMENT WITH COMPANY ETHIOPIAN TEWAHEDO SOCIAL SERVICES TO LOCATE AT 4300 EAST BROAD STREET.

FIRST READING:

ORDINANCE NO. 043-2023 was read by title only by *President Potter:*

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 3(A) OF THE CHARTER, TO PROVIDE A PLAN FOR THE ELECTION AND QUALIFICATIONS OF THE COUNCIL RELATED TO RESIDENCY IN THE CITY AND DECLARING AN EMERGENCY.

ORDINANCE NO. 044-2023 was read by title only by *President Potter:*

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 41(A) OF THE CHARTER, TO PROVIDE A PLAN FOR THE ELECTION AND QUALIFICATIONS OF THE AUDITOR TO POSSESS ADDITIONAL QUALIFICATIONS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 045-2023 was read by title only by *President Potter:*

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 44 OF THE CHARTER, TO PROVIDE A PLAN OF SUCCESSION TO THE AUDITOR TO POSSESS THE QUALIFICATIONS OF CHAPTER 41(A) AND DECLARING AN EMERGENCY.

ORDINANCE NO. 046-2023 was read by title only by *President Potter:*

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 51(A)(B)(C) OF THE CHARTER, TO PROVIDE A PLAN TO CREATE A NEW PLANNING AND BUILDING COMMISSION AND DECLARING AN EMERGENCY.

ORDINANCE NO. 047-2023 was read by title only by President Potter:

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 60(A) OF THE CHARTER, TO PROVIDE A PLAN REGARDING CHANGES RELATED TO THE APPOINTMENT AND ORGANIZATION OF THE PARKS AND RECREATION DEPARTMENT AND DECLARING AN EMERGENCY.

ORDINANCE NO. 048-2023 was read by title only by President Potter:

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 62(B) OF THE CHARTER, TO PROVIDE AN INCREASE IN THE AMOUNT OF EXPENDITURES, CONTRACT, OR ORDERS INVOLVING AN EXPENDITURE BROUGHT BEFORE THE BOARD OF CONTROL AND DECLARING AN EMERGENCY.

ORDINANCE NO. 049-2023 was read by title only by President Potter:

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 63(A) OF THE CHARTER, TO PROVIDE THE POWER OF THE MAYOR ON SMALL PURCHASES TO AUTHORIZE EXPENDITURE, CONTRACT, OR ORDER NOT IN EXCESS OF FIVE THOUSAND DOLLARS WITHOUT THE APPROVAL OF THE BOARD OF CONTROL AND DECLARING AN EMERGENCY.

ORDINANCE NO. 050-2023 was read by title only by President Potter:

AUTHORIZING AND APPROVING AN AMENDMENT TO THE TABLE OF AUTHORIZED PERSONNEL 161.37(f) OF THE CODIFIED ORDINANCES TITLED PARKS AND RECREATION, AND AUTHORIZING AND DELCARING AN EMERGENCY.

Ms. Heck introduced and moved to suspend the rules on Ordinance No. 050-2023 and Ms. Smith seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 050-2023 was suspended.

Ms. Heck moved to adopt Ordinance No. 050-2023 and Ms. Smith seconded the motion. There was no discussion. On a roll call vote, Dixon- No; Elmore- Yes; Conison –Yes; Heck- Yes; Smith- Yes; Bailey- Yes; and Ordinance No. 050-2023 was adopted.

ORDINANCE NO. 051-2023 was read by title only by President Potter:

AUTHORIZING AND APPROVING AN AMENDMENT TO 161.38 SALARY SCHEDULE AND DECLARING AN EMERGENCY.

Ms. Heck introduced and moved to suspend the rules on Ordinance No. 051-2023 and Ms. Smith seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 051-2023 was suspended.

Ms. Heck moved to adopt Ordinance No. 051-2023 and Ms. Smith seconded the motion. There was no discussion. On a roll call vote, Dixon- No; Elmore- Yes; Conison –Yes; Heck- Yes; Smith- Yes; Bailey- Yes; and Ordinance No. 051-2023 was adopted.

ORDINANCE NO. 052-2023 was read by title only by President Potter:

AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF TWENTY FIVE THOUSAND AND TWO HUNDRED FIFTY DOLLARS (\$25,250.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND 101 TO THE 101.700.51200 PROGRAM COORDINATOR/SUPERVISOR EXPENSE ACCOUNT AND DECLARING AN EMERGENCY.

Mr. Bailey introduced and moved to suspend the rules on Ordinance No. 052-2023 and Ms. Heck seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 052-2023 was suspended.

Mr. Bailey moved to adopt Ordinance No. 052-2023 and Ms. Heck seconded the motion. There was no discussion. On a roll call vote, Dixon- No; Elmore- Yes; Conison –Yes; Heck- Yes; Smith- Yes; Bailey- Yes; and Ordinance No. 052-2023 was adopted.

ORDINANCE NO. 053-2023 *was read by title only by President Potter:*

AUTHORIZING AND APPROVING A FUND TRANSFER IN THE AMOUNT OF ONE HUNDRED SIXTY THOUSAND AND NO/DOLLARS (\$160,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND TO THE 505 ACCRUED BENEFIT RESERVE FUND; AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF ONE HUNDRED SIXTY THOUSAND AND NO/DOLLARS (\$160,000.00) FROM THE 505 ACCRUED BENEFIT RESERVE FUND TO THE 505.000.51000 ACCRUED BENEFIT RESERVE EXPENSE ACCOUNT AND DECLARING AN EMERGENCY.

Mr. Bailey introduced and moved to suspend the rules on Ordinance No. 053-2023 and Ms. Conison seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 053-2023 was suspended.

Mr. Bailey moved to adopt Ordinance No. 053-2023 and Ms. Conison seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 053-2023 was adopted.

ORDINANCE NO. 054-2023 *was read by title only by President Potter:*

AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF TWENTY TWO THOUSAND AND NO/DOLLARS (\$22,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND 101 TO THE 101.960.51500 RECORDS CLERK SALARY ACCOUNT AND DECLARING AN EMERGENCY.

Mr. Bailey introduced and moved to suspend the rules on Ordinance No. 054-2023 and Ms. Elmore seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 054-2023 was suspended.

Mr. Bailey moved to adopt Ordinance No. 054-2023 and Ms. Elmore seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 054-2023 was adopted.

ORDINANCE NO. 055-2023 *was read by title only by President Potter:*

APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION OF FOUR HUNDRED SIXTY-FIVE THOUSAND THREE HUNDRED SEVENTY AND 00/100 DOLLARS (\$465,370.00) FROM PREVIOUSLY UNAPPROPRIATED MONIES IN THE WMPITIE FUND (279) TO THE 90-339 HAMILTON/BROAD INCENTIVE ACCOUNT (279.000.50009) AND DECLARING AN EMERGENCY.

Mr. Bailey introduced and moved to suspend the rules on Ordinance No. 055-2023 and Ms. Smith seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 055-2023 was suspended.

Mr. Bailey moved to adopt Ordinance No. 055-2023 and Ms. Smith seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 055-2023 was adopted.

ORDINANCE NO. 056-2023 was read by title only by President Potter:

AUTHORIZING, APPROVING, ADOPTING AN ORDINANCE REQUIRING FOOD, WATER AND SHELTER BE PROVIDED TO HARBORED ANIMALS. ADOPTING AN ORDINANCE PROHIBITING LEAVING AN ANIMAL UNATTENDED IN A VEHICLE IN CERTAIN CONDITIONS.

ORDINANCE NO. 057-2023 was read by title only by President Potter:

AN ORDINANCE TO APPROPRIATE PROPERTY AND AN EASEMENT FROM EMRO MARKETING COMPANY FROM THE PROPERTY LOCATED AT 4790 BROAD STREET, FOR THE PUBLIC PURPOSE OF CONSTRUCTING ROADWAY IMPROVEMENTS, WHICH SHALL BE OPEN TO THE PUBLIC WITHOUT CHARGE AND DECLARING AN EMERGENCY.

Mr. Dixon introduced and moved to suspend the rules on Ordinance No. 057-2023 and Ms. Smith seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 057-2023 was suspended.

Mr. Dixon moved to adopt Ordinance No. 057-2023 and Ms. Smith seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 057-2023 was adopted.

ORDINANCE NO. 058-2023 was read by title only by President Potter:

AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF NINETY THOUSAND DOLLARS AND .00/100 (\$90,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND TO THE CONTINGENCY EXPENSE ACCOUNT 101.950.59900 AND DECLARING AN EMERGENCY.

Mr. Bailey introduced and moved to suspend the rules on Ordinance No. 058-2023 and Mr. Dixon seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 058-2023 was suspended.

Mr. Bailey moved to adopt Ordinance No. 058-2023 and Mr. Dixon seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 058-2023 was adopted.

RESOLUTION NO. 025-2023 was read by title only by President Potter:

AUTHORIZING THE MAYOR TO ENTER INTO A PURCHASE CONTRACT FOR 488 SOUTH YEARLING ROAD, PARCEL NUMBER 090-004347-00, LOCATED WITHIN THE CITY OF WHITEHALL.

POLL PUBLIC:

No comments at this time.

COMMUNITY DATE BOARD:

Thursday Night Thrillers will be held at John Bishop Park every Thursday at 6:30 p.m. The Food Truck Fest is July 29, 2023. National Night Out is August 1, 2023 and is held at John Bishop Park. African American Male Wellness Walk is August 12, 2023 at Livingston Park.

POLL COUNCIL:

Chairperson Dixon thanked everyone watching from home. It was good to see everyone at the parade. He walked his first parade in 1969 with Paul Werther.

Chairperson Elmore thanked all the viewers. She echoed the sentiments of the Mayor in regards to the hard work that WCCA puts into all the special events within Whitehall. The July 3 fireworks and the parade was phenomenal. She thanked everyone who played a part in the planning and celebration.

Chairperson Conison thanked everyone for watching from home. A great team of people makes up WCCA. She gave a special shout out to the new member, Crissy Gwinn who came in and asked if WCCA has ever put a float together. This year she put the float together. She thanked everyone for the nice things they have said about WCCA. She gave a shout out to the pageant and ambassador participants and Whitehall City Schools also.

Chairperson Heck thanked everyone for watching from home. She echoed what everyone has already said. She thanked WCCA for a fabulous parade and the city staff that made the fireworks possible.

Chairperson Smith thanked the Street Department, the Parks Department, WCCA, the Administration and everyone watching from home. Come out and see what Whitehall is all about.

Chairperson Bailey said it was a fantastic weekend. He thanked the citizens of Whitehall. It felt like good community for several days. The parade, the crowds, the fireworks and the behavior was fantastic. He feels the changes that have been made for safety definitely have paid off. This administration and services that do the things all year long have turned this city around. It has grown and is starting to be a little stronger.

President Potter echoed what has been shared by his fellow Councilmembers. WCCA has done a great job. It was wonderful to see everyone come out and it was a wonderful crowd. It could not have happened without the strong support of the Administration and all of the City services. He echoed Bob's comments on the fireworks and the change of venue several years ago. That certainly eliminated many problems and brought it back to the family and the safety factor, which is what it is all about.

Having nothing further, Mr. Bailey moved to adjourn and Ms. Elmore seconded the motion. On a roll call vote, all members responded in the affirmative and the meeting adjourned at 7:29 p.m.

Submitted by,

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Julie A. Ogg, Clerk of Council

APPROVED: July 18, 2023

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Thomas M. Potter, Council President