

WHITEHALL COUNCIL COMMITTEES

MINUTES – July 11, 2023

---

Council President Potter called the July 11, 2023 Council Committees' meeting to order at 6:30 p.m.

The recording equipment malfunctioned and there was no sound to the recording of the Committee meeting.

The following members of council and the administration were present:

Members of the Administration  
Council President Thomas Potter  
Mayor Kim Maggard  
City Attorney Michael Bivens

Council Members  
Gerald Dixon  
Wes Kantor  
Jo Anna Heck  
Karen Conison  
Bob Bailey

COMMITTEE OF THE WHOLE

RESOLUTION NO. 026-2023 DRAFT # 1

AUTHORIZING THE MAYOR TO ACCEPT AN OFFICE OF CRIMINAL JUSTICE SERVICES REIMBURSEMENT GRANT AND DECLARING AN EMERGENCY.

This is a reimbursable grant for fourteen thousand dollars to create a cadet apprenticeship program.

*(Comm. Of the Whole. – 1st reading - ADOPT 07/18/2023-Heck/Dixon)*

**SECOND READING:**

ORDINANCE NO. 043-2023 *(Comm. Of the Whole. – 3rd reading - ADOPT 08/01/2023- / )*

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 3(A) OF THE CHARTER, TO PROVIDE A PLAN FOR THE ELECTION AND QUALIFICATIONS OF THE COUNCIL RELATED TO RESIDENCY IN THE CITY AND DECLARING AN EMERGENCY.

ORDINANCE NO. 044-2023 *(Comm. Of the Whole. – 3rd reading - ADOPT 08/01/2023- / )*

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 41(A) OF THE CHARTER, TO PROVIDE A PLAN FOR THE ELECTION AND QUALIFICATIONS OF THE AUDITOR TO POSSESS ADDITIONAL QUALIFICATIONS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 045-2023 *(Comm. Of the Whole. – 3rd reading - ADOPT 08/01/2023- / )*

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 44 OF THE CHARTER, TO PROVIDE A PLAN OF SUCCESSION TO THE AUDITOR TO POSSESS THE QUALIFICATIONS OF CHAPTER 41(A) AND DECLARING AN EMERGENCY.

ORDINANCE NO. 046-2023 (Comm. Of the Whole. – 3rd reading - ADOPT 08/01/2023- / )

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 51(A)(B)(C) OF THE CHARTER, TO PROVIDE A PLAN TO CREATE A NEW PLANNING AND BUILDING COMMISSION AND DECLARING AN EMERGENCY.

ORDINANCE NO. 047-2023 (Comm. Of the Whole. – 3rd reading - ADOPT 08/01/2023- / )

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 60(A) OF THE CHARTER, TO PROVIDE A PLAN REGARDING CHANGES RELATED TO THE APPOINTMENT AND ORGANIZATION OF THE PARKS AND RECREATION DEPARTMENT AND DECLARING AN EMERGENCY.

ORDINANCE NO. 048-2023 (Comm. Of the Whole. – 3rd reading - ADOPT 08/01/2023- / )

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 62(B) OF THE CHARTER, TO PROVIDE AN INCREASE IN THE AMOUNT OF EXPENDITURES, CONTRACT, OR ORDERS INVOLVING AN EXPENDITURE BROUGHT BEFORE THE BOARD OF CONTROL AND DECLARING AN EMERGENCY.

Council is in agreement to amend Ordinances 048-2023 and 049-2023 from five thousand dollars and 00/100 (\$5,000.00) to thirty-six thousand dollars and 00/100 (\$36,000.00). Amendment will be on the July 18, 2023 agenda at the Agenda and Voting meeting.

ORDINANCE NO. 049-2023 (Comm. Of the Whole. – 3rd reading - ADOPT 08/01/2023- / )

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 63(A) OF THE CHARTER, TO PROVIDE THE POWER OF THE MAYOR ON SMALL PURCHASES TO AUTHORIZE EXPENDITURE, CONTRACT, OR ORDER NOT IN EXCESS OF FIVE THOUSAND DOLLARS WITHOUT THE APPROVAL OF THE BOARD OF CONTROL AND DECLARING AN EMERGENCY.

RESOLUTION NO. 025-2023 (Comm. Of the Whole. – 3rd reading - ADOPT 08/01/2023- / )

AUTHORIZING THE MAYOR TO ENTER INTO A PURCHASE CONTRACT FOR 488 SOUTH YEARLING ROAD, PARCEL NUMBER 090-004347-00, LOCATED WITHIN THE CITY OF WHITEHALL.

ADMINISTRATION AND FINANCIAL MANAGEMENT

Councilperson Bailey opened at 6:38 p.m. and addressed the legislation in his committee, as follows:

ORDINANCE NO. 059-2023 DRAFT # 2

ADVANCING FOURTEEN THOUSAND AND 00/100 DOLLARS (\$14,000.00) FROM PREVIOUSLY UNAPPROPRIATED MONIES IN THE LAW ENFORCEMENT TRUST FUND (241) TO THE POLICE DEPARTMENT GRANT FUND (212); MAKING AN APPROPRIATION OF FOURTEEN THOUSAND AND 00/100 DOLLARS (\$14,000.00) FROM UNAPPROPRIATED MONIES IN THE POLICE DEPARTMENT GRANT FUND (212) TO THE POLICE DEPARTMENT GRANT FUND CADET INTERNSHIP PROGRAM EXPENSE ACCOUNT 212.000.50050 AND DECLARING AN EMERGENCY.

(Adm. & Fin Mgmt. – 1st reading - ADOPT 07/18/2023-Bailey/Conison)

RESOLUTION NO. 027-2023 DRAFT # 3

RESOLVING TO APPROVE "THEN AND NOW" CERTIFICATES AND DECLARING AN EMERGENCY.

*(Adm. & Fin Mgmt. – 1st reading - ADOPT 07/18/2023-Bailey/Heck)*

Having nothing further, Councilperson Bailey closed at 6:40 p.m.

COMMUNITY AND ELDER ADVOCACY

Chairperson Dixon opened at 6:40 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Community and Elder Advocacy.

Having nothing further, Chairperson Dixon closed at 6:40 p.m.

COMMUNITY STANDARDS AND ENFORCEMENT

Chairperson Kantor opened at 6:40 p.m. and addressed the legislation in her committee, as follows:

**SECOND READING:**

ORDINANCE NO. 056-2023 *(Comm. Stand & Enf. – 3rd reading - ADOPT 08/01/2023- Smith/Dixon)*

AUTHORIZING, APPROVING, ADOPTING AN ORDINANCE REQUIRING FOOD, WATER AND SHELTER BE PROVIDED TO HARBORED ANIMALS. ADOPTING AN ORDINANCE PROHIBITING LEAVING AN ANIMAL UNATTENDED IN A VEHICLE IN CERTAIN CONDITIONS.

Having nothing further, Chairperson Kantor closed at 6:41 p.m.

ECONOMIC DEVELOPMENT

Chairperson Kantor opened at 6:41 p.m. and addressed the legislation in his committee, as follows:

**THIRD READING:**

RESOLUTION NO. 024-2023 *(Economic Dev. – 3<sup>rd</sup> Reading – ADOPT 07/18/2023–Kantor/Conison)*

AUTHORIZING THE MAYOR TO ENTER INTO A MUNICIPAL INCOME TAX REIMBURSEMENT AGREEMENT WITH COMPANY ETHIOPIAN TEWAHEDO SOCIAL SERVICES TO LOCATE AT 4300 EAST BROAD STREET.

Having nothing further, Chairperson Kantor closed at 6:42 p.m.

INFRASTRUCTURE, MAINTENANCE AND SERVICE

Chairperson Conison opened at 6:42 p.m. and addressed the legislation in her committee, as follows:

**THIRD READING:**

ORDINANCE NO. 041-2023 *(Infra. Maint. & Srvs. – 3rd reading-ADOPT 07/18/2023-Conison/Kantor)*

AN ORDINANCE GRANTING [FRANCHISE] TO OHIO POWER COMPANY , ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN, AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES, AND PUBLIC PLACES OF THE CITY OF

WHITEHALL, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE [TRANSMISSION AND] DISTRIBUTION OF ELECTRIC ENERGY TO THE CITY OF WHITEHALL, AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER, AND OTHER PURPOSES, AND FOR THE TRANSMISSION [AND DISTRIBUTION] OF THE SAME WITHIN, THROUGH, OR ACROSS SAID CITY OF WHITEHALL, STATE OF OHIO.

RESOLUTION NO. 023-2023 (*Infra. Maint. & Svcs. – 3rd reading-ADOPT 07/18/2023-Conison/Dixon*)  
AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH AMERICAN STRUCTUREPOINT, INC. FOR PLAN REVIEW AND INSPECTION SERVICES.

The next unlimited trash day is Wednesday, July 12, 2023.

Having nothing further, Chairperson Conison closed at 6:43 p.m.

#### PUBLIC SAFETY

Chairperson Bailey opened at 6:44 p.m. and said there are no drafts or pending legislation on the agenda.

Thursday Night Thriller continues every Thursday evening at John Bishop Park.

National Night Out is August 1, 2023 at John Bishop Park.

City Council will hold their meeting at 360 S. Yearling Road in Council Chambers.

Having nothing further, Chairperson Bailey closed at 6:45p.m.

#### PARKS AND RECREATION

Chairperson Heck opened at 6:45 p.m. and said there are no drafts or pending legislation on the agenda.

Market on the Green continues on Tuesdays from 4-7 pm.

Community Drop-Off Day is Saturday, July 15, 2023 at Whitehall Community Park YMCA from 10 am – 2 pm. There is a five-box maximum for personal shredding per car.

Having nothing further, Chairperson Heck closed at 6:48 p.m.

The meeting adjourned at 6:48 p.m.

Submitted by:

\_\_\_\_\_  
Julie A. Ogg, Clerk of Council

APPROVED: July 18, 2023.

\_\_\_\_\_  
Thomas M. Potter, Council President