

WHITEHALL CITY COUNCIL

AGENDA MEETING MINUTES

President Potter called the July 18, 2023 agenda meeting to order at 6:30 p.m. All members were present with the exception of Chairperson Elmore.

President Potter reviewed the agenda and confirmed who would handle the various required motions this evening.

The meeting adjourned at 6:40 p.m.

Respectfully submitted,

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Julie A. Ogg, Clerk of Council

APPROVED: August 1, 2023

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Thomas M. Potter, Council President

## WHITEHALL CITY COUNCIL MEETING

### MINUTES – July 18, 2023

President Potter called the regular meeting of Whitehall City Council to order at 7:00 p.m. on Tuesday, July 18, 2023.

At President Potter's request, everyone rose for a moment of silence. Those assembled then recited the Pledge of Allegiance.

On roll call by the clerk, the following members of council were present:

Karen Conison  
Wes Kantor  
Jo Anna Heck  
Amy Smith  
Robert Bailey  
Gerald Dixon

Mr. Bailey moved to excuse the absent member and Mr. Kantor seconded the motion. There was no discussion. On a roll call vote, all members responded in the affirmative and Chairpersons Elmore was excused.

#### APPROVAL OF MINUTES:

Ms. Conison moved to approve the July 5, 2023 agenda and regular meeting minutes and the July 11, 2023 committee meeting minutes. Mr. Kantor seconded the motion. There was no discussion. On a roll call vote, all members responded in the affirmative and the minutes were approved as submitted.

#### SPECIAL PRESENTATION:

Chief Crispen and SRO Mark Showalter gave a special presentation to recognize this year's Youth Police Academy. SRO Showalter thanked Council and the Administration for allowing them to come and present this year's youth. There were fifteen youth and each told Council what they thought was most interesting. There were additional agencies requesting to be included in the curriculum. The youth answered questions from Council. (The microphones on the floor were not plugged in so it was difficult to hear the presentation.)

#### POLL PUBLIC:

No comments at this time.

#### STANDING COMMITTEE REPORTS:

Administration and Financial Management – Chairperson Bailey reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Community and Elder Advocacy – Chairperson Dixon reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Community Standards and Enforcement – Chairperson Smith reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Economic Development – Chairperson Kantor reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Infrastructure, Maintenance and Services – Chairperson Conison reported that the committee last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Public Safety – Chairperson Bailey reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Parks and Recreation – Chairperson Heck reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

### OFFICIALS' REPORTS

Mayor Kim Maggard – she said the largest group of young people attended the Youth Police Academy this year. Sgt. Earl and Officer Showalter did a great job recruiting the young people this year. She asked for passage of Resolutions 023-2023 and 024-2023. She is starting to work on the quote for the property liability insurance, as it renews on October 3 of every year.

City Administrator Zach Woodruff – he had no official report. He wanted to congratulate and applaud the young men and woman who participated in the academy as well as thank SRO Showalter. Sgt. Earl and Chief Crispen for initiating and continuing the program. It will pay dividends in the future.

City Attorney Michael Bivens – in the month of June, the City Attorney's office handled, combined with Municipal and Mayor's Court, three hundred thirty six cases. Out of those three hundred thirty six cases, Whitehall residents committed fifty-two of those. That is about fifteen percent overall. Year to date, total cases are about two thousand nine hundred twenty three cases. Whitehall cases were three hundred forty one. Whitehall residents committed eleven percent of cases of a criminal nature. He commended the Youth Police Academy and those who put it on these past four years.

City Auditor Steve Quincel – his office has been notified by the State Auditor's Office that they will be coming in and conducting the audit next year for 2023. The state will be sending in their examiners next spring. He asked for favorable consideration on Resolutions 026-2023 and 027-2023 and Ordinance 059-2023.

Public Safety Director Van Gregg – was not present.

Treasurer Shaquille Alexander– was not present. Auditor Quincel gave the Treasurer's Reports for June 2023. The African American Male Wellness Walk is at 11:00 am on August 12 at Livingston Park. He encourages all to come out, get screenings and blood pressure to help lower your risk of bad health and participate in the 5k walk and run.

President Potter – advised that the following reports have been filed in the Council office since the last meeting: The Treasurer's Investment Reports for January - May 2023, The Treasurer's Activity by Fund Report for January - May 2023 and The Treasurer's Fund Reconciliation Report for January - May 2023.

### COMMUNICATIONS, PETITIONS AND CLAIMS:

There were no Communications, Petitions and Claims filed in the Council Office since the last meeting.

### VERIFICATION OF COPIES:

President Potter requested a roll call on whether each member of council received a copy of each item of legislation listed on the agenda prior to the meeting, including any add-on legislation. On a roll call vote, all members responded in the affirmative.

THIRD READING:

ORDINANCE NO. 041-2023 was read by title only by President Potter:

AN ORDINANCE GRANTING [FRANCHISE] TO OHIO POWER COMPANY , ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN, AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES, AND PUBLIC PLACES OF THE CITY OF WHITEHALL, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE [TRANSMISSION AND] DISTRIBUTION OF ELECTRIC ENERGY TO THE CITY OF WHITEHALL, AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER, AND OTHER PURPOSES, AND FOR THE TRANSMISSION [AND DISTRIBUTION] OF THE SAME WITHIN, THROUGH, OR ACROSS SAID CITY OF WHITEHALL, STATE OF OHIO.

Ms. Conison introduced and moved to adopt Ordinance 041-2023 and Mr. Kantor seconded the motion. On a roll call vote, all members voted in the affirmative and Ordinance 041-2023 was adopted.

RESOLUTION NO. 023-2023 was read by title only by President Potter:

AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH AMERICAN STRUCTUREPOINT, INC FOR PLAN REVIEW AND INSPECTION SERVICES.

Ms. Conison introduced and moved to adopt Resolution 023-2023 and Mr. Dixon seconded the motion. On a roll call vote, all members voted in the affirmative and Resolution 023-2023 was adopted.

RESOLUTION NO. 024-2023 was read by title only by President Potter:

AUTHORIZING THE MAYOR TO ENTER INTO A MUNICIPAL INCOME TAX REIMBURSEMENT AGREEMENT WITH COMPANY ETHIOPIAN TEWAHEDO SOCIAL SERVICES TO LOCATE AT 4300 EAST BROAD STREET.

Mr. Kantor introduced and moved to adopt Resolution 024-2023 and Ms. Conison seconded the motion. On a roll call vote, all members voted in the affirmative and Resolution 024-2023 was adopted.

SECOND READING:

ORDINANCE NO. 043-2023 was read by title only by President Potter:

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 3(A) OF THE CHARTER, TO PROVIDE A PLAN FOR THE ELECTION AND QUALIFICATIONS OF THE COUNCIL RELATED TO RESIDENCY IN THE CITY AND DECLARING AN EMERGENCY.

ORDINANCE NO. 044-2023 was read by title only by President Potter:

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 41(A) OF THE CHARTER, TO PROVIDE A PLAN FOR THE ELECTION AND QUALIFICATIONS OF THE AUDITOR TO POSSESS ADDITIONAL QUALIFICATIONS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 045-2023 was read by title only by President Potter:

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 44 OF THE CHARTER, TO PROVIDE A PLAN OF SUCCESSION TO THE AUDITOR TO POSSESS THE QUALIFICATIONS OF CHAPTER 41(A) AND DECLARING AN EMERGENCY.

ORDINANCE NO. 046-2023 was read by title only by President Potter:

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 51(A)(B)(C) OF THE CHARTER, TO PROVIDE A PLAN TO CREATE A NEW PLANNING AND BUILDING COMMISSION AND DECLARING AN EMERGENCY.

ORDINANCE NO. 047-2023 was read by title only by President Potter:

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 60(A) OF THE CHARTER, TO PROVIDE A PLAN REGARDING CHANGES RELATED TO THE APPOINTMENT AND ORGANIZATION OF THE PARKS AND RECREATION DEPARTMENT AND DECLARING AN EMERGENCY.

ORDINANCE NO. 048-2023 was read by title only by President Potter:

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 62(B) OF THE CHARTER, TO PROVIDE AN INCREASE IN THE AMOUNT OF EXPENDITURES, CONTRACT, OR ORDERS INVOLVING AN EXPENDITURE BROUGHT BEFORE THE BOARD OF CONTROL AND DECLARING AN EMERGENCY.

Mr. Bailey moved to amend Ordinance 048-2023 to reflect the increase in the amount from five thousand dollars to thirty six thousand dollars and Mr. Kantor seconded the motion. On a roll call vote, all members voted in the affirmative and Ordinance 048-2023 was amended.

ORDINANCE NO. 048-2023 was read by title only by President Potter:

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 62(B) OF THE CHARTER, TO PROVIDE AN INCREASE IN THE AMOUNT OF EXPENDITURES, CONTRACT, OR ORDERS INVOLVING AN EXPENDITURE BROUGHT BEFORE THE BOARD OF CONTROL AND DECLARING AN EMERGENCY.

ORDINANCE NO. 049-2023 was read by title only by President Potter:

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 63(A) OF THE CHARTER, TO PROVIDE THE POWER OF THE MAYOR ON SMALL PURCHASES TO AUTHORIZE EXPENDITURE, CONTRACT, OR ORDER NOT IN EXCESS OF FIVE THOUSAND DOLLARS WITHOUT THE APPROVAL OF THE BOARD OF CONTROL AND DECLARING AN EMERGENCY.

Mr. Dixon moved to amend Ordinance 049-2023 to reflect the increase in the amount from five thousand dollars to thirty six thousand dollars and Mr. Kantor seconded the motion. On a roll call vote, all members voted in the affirmative and Ordinance 049-2023 was amended.

ORDINANCE NO. 049-2023 was read by title only by President Potter:

PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF WHITEHALL AN AMENDMENT TO THE CHARTER OF THE CITY OF WHITEHALL, OHIO PROPOSING TO AMEND SECTION 63(A) OF THE CHARTER, TO PROVIDE THE POWER OF THE MAYOR ON SMALL PURCHASES TO AUTHORIZE EXPENDITURE, CONTRACT, OR ORDER NOT IN EXCESS OF ~~FIVE~~ THIRTY SIX THOUSAND DOLLARS WITHOUT THE APPROVAL OF THE BOARD OF CONTROL AND DECLARING AN EMERGENCY.

ORDINANCE NO. 056-2023 was read by title only by President Potter:

AUTHORIZING, APPROVING, ADOPTING AN ORDINANCE REQUIRING FOOD, WATER AND SHELTER BE PROVIDED TO HARBORED ANIMALS. ADOPTING AN ORDINANCE PROHIBITING LEAVING AN ANIMAL UNATTENDED IN A VEHICLE IN CERTAIN CONDITIONS.

RESOLUTION NO. 025-2023 was read by title only by President Potter:

AUTHORIZING THE MAYOR TO ENTER INTO A PURCHASE CONTRACT FOR 488 SOUTH YEARLING ROAD, PARCEL NUMBER 090-004347-00, LOCATED WITHIN THE CITY OF WHITEHALL.

FIRST READING:

RESOLUTION NO. 026-2023 was read by title only by President Potter:

AUTHORIZING THE MAYOR TO ACCEPT AN OFFICE OF CRIMINAL JUSTICE SERVICES REIMBURSEMENT GRANT AND DECLARING AN EMERGENCY.

Ms. Heck introduced and moved to suspend the rules on Resolution No. 026-2023 and Mr. Dixon seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution No. 026-2023 was suspended.

Ms. Heck moved to adopt Resolution No. 026-2023 and Mr. Dixon seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution No. 026-2023 was adopted.

ORDINANCE NO. 059-2023 was read by title only by President Potter:

ADVANCING FOURTEEN THOUSAND AND 00/100 DOLLARS (\$14,000.00) FROM PREVIOUSLY UNAPPROPRIATED MONIES IN THE LAW ENFORCEMENT TRUST FUND (241) TO THE POLICE DEPARTMENT GRANT FUND (212); MAKING AN APPROPRIATION OF FOURTEEN THOUSAND AND 00/100 DOLLARS (\$14,000.00) FROM UNAPPROPRIATED MONIES IN THE POLICE DEPARTMENT GRANT FUND (212) TO THE POLICE DEPARTMENT GRANT FUND CADET INTERNSHIP PROGRAM EXPENSE ACCOUNT 212.000.50050 AND DECLARING AN EMERGENCY.

Mr. Bailey introduced and moved to suspend the rules on Ordinance No. 059-2023 and Ms. Conison seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 059-2023 was suspended.

Mr. Bailey moved to adopt Ordinance No. 059-2023 and Ms. Conison seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 059-2023 was adopted.

RESOLUTION NO. 027-2023 was read by title only by President Potter:

RESOLVING TO APPROVE “THEN AND NOW” CERTIFICATES AND DECLARING AN EMERGENCY.

Mr. Bailey introduced and moved to suspend the rules on Resolution No. 027-2023 and Ms. Heck seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution No. 027-2023 was suspended.

Mr. Bailey moved to adopt Resolution No. 027-2023 and Ms. Heck seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution No. 027-2023 was adopted.

POLL PUBLIC:

No comments at this time.

COMMUNITY DATE BOARD:

There is a Park Party at Lamby Lane on Wednesday, July 19 at 5:30 p.m.  
There is also cardio drumming at Kelly Green at 6:30 p.m.  
Food Truck Fest is July 29.  
National Night Out is August 1, 2023.

POLL COUNCIL:

Chairperson Conison thanked everyone for watching from home. She thanked Officer Showalter, as he is the greatest resource officer in the school. Congratulations to the entire police force for having that great class and listening to those students. Education is always good to be involved in and kudos to the parents, grandparents and guardians for putting these kids in this program.

Chairperson Kantor thanked everyone for watching and those in attendance. He thanked Chief Crispen, Sgt. Earl and Officer Showalter and the rest of his team. It was very interesting. He was impressed when he asked if any of them wanted to go on to a trade school or college. The majority raised their hand.

Chairperson Heck said it was great seeing so many get involved. Sgt. Earl, Officer Showalter and Chief Crispen do a great job and it is good to see them get out in the community and have the youth be engaged. She appreciates that their families came tonight. She thanked everyone for watching and those in attendance.

Chairperson Smith thanked everyone watching from home and those who in attendance. She echoed the comments about the Youth Academy. Even if it is not about a career, they will be better-informed citizen's weather it is here or somewhere else. Remember to check out the activities calendar.

Chairperson Bailey thanked everyone for his or her comments as he agrees with everything that has been said. It is incredible when you see that type of attendance because it shows you the amount of effort our Police Department puts forth. He calls it good community.

Chairperson Dixon thanked everyone watching from home and those in attendance. He echoed the sentiments already given about the Youth Police Academy. This is one of those prongs in a community, which make it such a wonderful place so he sends out his congratulations to everyone involved. It struck him as one of the kids said that he did it for something to do and there is always talk about things for kids to do. He is glad it is here for some of them and it shows a need for things for kids to do.

President Potter thanked the Police Department for doing such a good job. The thing that resonated with him was not only were they there but Council Chambers was packed with family and so they had that support mechanism as well. He thinks it is great to see that level of engagement on the home front in conjunction with the police. It gives it a nice solid base. He thanked those that attended and those watching from home.

Having nothing further, Mr. Bailey moved to adjourn and Mr. Kantor seconded the motion. On a roll call vote, all members responded in the affirmative and the meeting adjourned at 7:39p.m.

Submitted by,

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Julie A. Ogg, Clerk of Council

APPROVED: August 1, 2023

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Thomas M. Potter, Council President