

WHITEHALL COUNCIL COMMITTEES

MINUTES – August 8, 2023

Council President Pro-Tem Bailey called the August 8, 2023 Council Committees' meeting to order at 6:30 p.m.

The following members of council and the administration were present:

Members of the Administration

President Pro Tem Bob Bailey
Mayor Kim Maggard
City Administrator Zach Woodruff
City Auditor Steve Quinzel

Council Members

Gerald Dixon
Wes Kantor (left at 6:55 p.m.)
Amy Smith
Karen Conison

COMMITTEE OF THE WHOLE

ORDINANCE NO. 063-2023 DRAFT # 1

PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$1,600,000 FOR THE PURPOSE OF PAYING THE COSTS OF IMPROVEMENTS TO CITY HALL INCLUDING BUT NOT LIMITED TO THE CONSTRUCTION, RENOVATION, AND IMPROVEMENT OF THE FOUNDATION, STRUCTURE, EXTERIOR, WALKWAYS, RAMPS AND ENTRYWAYS, AND RELATED SITE IMPROVEMENTS AND THE ACQUISITION AND INSTALLATION OF NEW WINDOWS, DOORS AND SIGNAGE, TOGETHER WITH ALL NECESSARY AND RELATED APPURTENANCES THERETO, AND DECLARING AN EMERGENCY.

Drafts # 1 and # 2 allows the city to go out for bonds for up to \$ 1.6 million for the municipal building and \$ 2.1 million for the police department renovations. This legislation and paperwork is what Council discussed several weeks ago.

City Administrator Woodruff answered questions from Councilmembers at this time.

(Comm. Of the Whole– 2nd reading - ADOPT 09/05/2023-Bailey/Dixon)

ORDINANCE NO. 064-2023 DRAFT # 2

PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$2,100,000 FOR THE PURPOSE OF PAYING THE COSTS OF THE IMPROVEMENT OF MUNICIPAL FACILITIES BY THE ACQUISITION, CONSTRUCTION, RENOVATION, EQUIPPING, FURNISHING AND INSTALLATION OF AN ADDITION TO THE CURRENT POLICE DEPARTMENT FACILITY AND THE RENOVATION, EQUIPPING, FURNISHING AND INSTALLATION OF THE EXISTING FACILITY, INCLUDING ACQUIRING REAL ESTATE AND INTERESTS THEREIN, TOGETHER WITH ALL NECESSARY AND RELATED APPURTENANCES THERETO, AND DECLARING AN EMERGENCY.

City Administrator Woodruff answered questions from Councilmembers at this time.

(Comm. Of the Whole– 2nd reading - ADOPT 09/05/2023- Dixon/Smith)

ORDINANCE NO. 065-2023 DRAFT # 3

PROVIDING FOR THE ISSUANCE AND SALE OF BONDS, IN ONE OR MORE SERIES, IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$10,600,000 FOR THE PURPOSE OF PAYING THE COSTS OF THE ACQUISITION BY THE CITY OF A PORTION OF AN APPROXIMATELY 37-ACRE PARCEL IN THE NORTHEAST CORNER OF HAMILTON ROAD AND EAST BROAD STREET, ALL IN SUPPORT OF ECONOMIC DEVELOPMENT AND JOB CREATION WITHIN THE CITY THAT WILL

RESULT IN THE ELIMINATION OF BLIGHT AND NUISANCE ON AND AROUND THE ACQUIRED PROPERTY, AND DECLARING AN EMERGENCY.

Draft # 3 and # 4 are companion pieces that given some changes in the short-term note market, on advice of the city's bond counsel and municipal advisor not to continue with the one year notes instead will put them into long-term municipal bonds. Locking in to a lower interest rate is beneficial to the city and does not change the mechanics of the master development agreement that is in place with the developer.

City Administrator Woodruff answered questions from Councilmembers at this time.

(Comm. Of the Whole– 2nd reading - ADOPT 09/05/2023-Smith/Kantor)

ORDINANCE NO. 066-2023 DRAFT # 4

PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$2,000,000 FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COSTS OF A COURT-APPROVED FINAL SETTLEMENT OF CLAIMS MADE BY THE CITY IN THE CASE OF THE CITY OF WHITEHALL OHIO ET AL VS OLANDER, THOMAS J ET AL, CASE NO. 2007 EVH 060217 IN FRANKLIN COUNTY MUNICIPAL COURT, AND DECLARING AN EMERGENCY.

(Comm. Of the Whole– 2nd reading - ADOPT 09/05/2023-Bailey/Smith)

RESOLUTION NO. 029-2023 DRAFT # 5

AUTHORIZING THE MAYOR TO ACCEPT AN OHIO DEPARTMENT OF PUBLIC SAFETY REIMBURSEMENT GRANT AND DECLARING AN EMERGENCY.

The fire department has been instrumental in writing, apply for and being awarded the grants. There are many on the agenda tonight. The monies need placed into the proper accounts following the grant agreements.

(Comm. Of the Whole– 1st reading - ADOPT 08/15/2023-Dixon/Conison)

RESOLUTION NO. 030-2023 DRAFT # 6

AUTHORIZING THE MAYOR TO ACCEPT AN OHIO BUREAU OF WORKERS COMPENSATION SAFTETY INTERVENTION GRANT AND DECLARING AN EMERGENCY.

The fire department received this grant for the purchase of auto extrication tools. The price of these tools have gone up due to inflation.

(Comm. Of the Whole– 1st reading - ADOPT 08/15/2023-Conison/Dixon)

RESOLUTION NO. 031-2023 DRAFT # 7

AUTHORIZING THE MAYOR TO ACCEPT A FEDERAL EMERGENCY MANAGEMENT AGENCY ASSISTANCE TO FIREFIGHTERS GRANT (AFG) AND DECLARING AN EMERGENCY.

The fire department received this grant for the purchase of a new radio for all frontline trucks. The price of these radios have gone up due to inflation.

(Comm. Of the Whole– 1st reading - ADOPT 08/15/2023-Bailey/Dixon)

RESOLUTION NO. 032-2023 DRAFT # 8

AUTHORIZING THE MAYOR TO ACCEPT A FEDERAL EMERGENCY MANAGEMENT AGENCY ASSISTANCE TO FIREFIGHTERS GRANT (AFG) AND DECLARING AN EMERGENCY.

The fire department received this grant for the purchase of new self-contained breathing apparatus's. The price of these self-contained breathing apparatus's have gone up due to inflation.

Mayor Maggard thanked Chief Moore, Assistant Chief Watts, Captain Dean, Firefighter Jones and Administrative Assistant Makala Wagner for all their hard work in obtaining these grants.

(Comm. Of the Whole– 1st reading - ADOPT 08/15/2023-Dixon/Conison)

RESOLUTION NO. 033-2023 DRAFT # 9

A RESOLUTION RECOGNIZING THE SUCCESSFUL FUNDRAISING EFFORTS OF THE WHITEHALL YEARLING ALUMNI ASSOCIATION IN RAISING OVER THIRTY THOUSAND DOLLARS FOR THE WHITEHALL CITY SCHOOLS PRE-K PROGRAM AND DECLARING AN EMERGENCY.

The members of the Whitehall Yearling Alumni Association will be present to accept this Resolution on either September 5, 2023 or September 19, 2023. It is not certain when this presentation will take place.

(Comm. Of the Whole– 3rd reading - ADOPT 09/19/2023-Smith/Conison)

RESOLUTION NO. 034-2023 DRAFT # 10

AUTHORIZING THE MAYOR TO ACCEPT AN OHIO DEPARTMENT OF PUBLIC SAFETY/OHIO EMERGENCY MANAGEMENT AGENCY GRANT AND DECLARING AN EMERGENCY.

The grant is to provide retention incentives for fire department personnel who were at risk of leaving the employment of the city due to the effects of the covid-19 pandemic.

(Comm. Of the Whole– 1st reading - ADOPT 08/15/2023-Bailey/Dixon)

ADMINISTRATION AND FINANCIAL MANAGEMENT

Councilperson Bailey opened at 7:01 p.m. and addressed the legislation in his committee, as follows:

ORDINANCE NO. 067-2023 DRAFT # 11

AUTHORIZING THE CREATION OF THE FIRE DEPARTMENT GRANTS FUND (221), ADVANCING THIRTY-SIX THOUSAND THREE HUNDRED AND 00/100 DOLLARS (\$36,300.00) FROM PREVIOUSLY UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE FIRE DEPARTMENT GRANT FUND (221); MAKING AN APPROPRIATION OF THIRTY-SIX THOUSAND THREE HUNDRED AND 00/100 DOLLARS (\$36,300.00) FROM UNAPPROPRIATED MONIES IN THE FIRE DEPARTMENT GRANT FUND (221) TO THE FIRE DEPARTMENT GRANT FUND RETENTION AND MENTAL HEALTH EXPENSE ACCOUNT 221.000.50000 AND DECLARING AN EMERGENCY.

The Auditor will create a new fire departments grant fund and then create different accounts to maintain the funds for each of these individual grants.

(Adm. & Fin Mgmt. – 1st reading - ADOPT 08/15/2023-Bailey/Conison)

ORDINANCE NO. 068-2023 DRAFT # 12

APPROPRIATING TWENTY-NINE THOUSAND NINE HUNDRED SIXTY-TWO AND 50/100 DOLLARS (\$29,962.50) FROM PREVIOUSLY UNAPPROPRIATED MONIES IN THE FIRE DEPARTMENT GRANT FUND (221) TO THE FIRE DEPARTMENT GRANT FUND SAFETY INTERVENTION EXPENSE ACCOUNT 221.000.50010 AND DECLARING AN EMERGENCY.

(Adm. & Fin Mgmt. – 1st reading - ADOPT 08/15/2023-Bailey/Conison)

ORDINANCE NO. 069-2023 DRAFT # 13

APPROPRIATING EIGHTY-EIGHT THOUSAND THREE HUNDRED EIGHTEEN AND 18/100 DOLLARS (\$88,318.18) FROM PREVIOUSLY UNAPPROPRIATED MONIES IN THE FIRE DEPARTMENT GRANT FUND (221) TO THE FIRE DEPARTMENT GRANT FUND MOBILE RADIOS EXPENSE ACCOUNT 221.000.50020 AND DECLARING AN EMERGENCY.

(Adm. & Fin Mgmt. – 1st reading - ADOPT 08/15/2023-Bailey/Conison)

ORDINANCE NO. 070-2023 DRAFT # 14

APPROPRIATING TWO HUNDRED SEVENTY-NINE THOUSAND SEVEN HUNDRED SEVENTY-TWO AND 72/100 DOLLARS (\$279,772.72) FROM PREVIOUSLY UNAPPROPRIATED MONIES IN THE FIRE DEPARTMENT GRANT FUND (221) TO THE FIRE DEPARTMENT GRANT FUND SELF-CONTAINED BREATHING APPARATUS (SCBA) EXPENSE ACCOUNT 221.000.50030 AND DECLARING AN EMERGENCY.

(Adm. & Fin Mgmt. – 1st reading - ADOPT 08/15/2023-Bailey/Smith)

ORDINANCE NO. 071-2023 DRAFT # 15

AUTHORIZING AND APPROVING AN APPROPRIATION TRANSFER IN THE AMOUNT OF FIFTEEN THOUSAND AND NO/DOLLARS (\$15,000.00) FROM APPROPRIATED MONIES IN THE UTILITY EXPENSE ACCOUNT 101.950.53800 TO THE BUILDING/LOT MAINTENANCE ACCOUNT 101.950.53300 AND DECLARING AN EMERGENCY.

The air conditioning system and the elevator needed fixed and there was money in the Utility Expense Account that can be transferred to the Building/Lot Maintenance Account. The amount was more than five thousand dollars so approval is needed from Council to move the money.

(Adm. & Fin Mgmt. – 1st reading - ADOPT 08/15/2023-Bailey/Conison)

ORDINANCE NO. 072-2023 DRAFT # 16

APPROPRIATING ONE HUNDRED SIXTY THOUSAND AND 00/100 DOLLARS (\$160,000.00) FROM PREVIOUSLY UNAPPROPRIATED MONIES IN THE FIRE DEPARTMENT GRANT FUND (221) TO THE FIRE DEPARTMENT GRANT FUND RETENTION INCENTIVES EXPENSE ACCOUNT 221.000.50040 AND DECLARING AN EMERGENCY.

(Adm. & Fin Mgmt. – 1st reading - ADOPT 08/15/2023-Bailey/Smith)

Having nothing further, Councilperson Bailey closed at 7:08 p.m.

COMMUNITY AND ELDER ADVOCACY

Chairperson Dixon opened at 7:08 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Community and Elder Advocacy.

Having nothing further, Chairperson Dixon closed at 7:09 p.m.

COMMUNITY STANDARDS AND ENFORCEMENT

Chairperson Smith opened at 7:09 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Community Standards and Enforcement.

Having nothing further, Chairperson Smith closed at 7:09 p.m.

ECONOMIC DEVELOPMENT

Chairperson Conison opened at 7:09 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Economic Development.

Having nothing further, Chairperson Conison closed at 7:10 p.m.

INFRASTRUCTURE, MAINTENANCE AND SERVICE

Chairperson Conison opened at 7:10 p.m. and said there are no drafts or pending legislation on the agenda.

City Administrator Woodruff explained that there is further infrastructure replacements to be happening on Yearling Road, other roads and alleys in the future. Columbia Gas has paved over the small sections of roadway so when the next phase happens it will not have to tear up the entire lane of pavement. The lane will be repaved entirely when all infrastructure has been replaced.

Having nothing further, Chairperson Conison closed at 7:12 p.m.

PUBLIC SAFETY

Chairperson Dixon opened at 7:12 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Public Safety.

Having nothing further, Chairperson Dixon closed at 7:12 p.m.

PARKS AND RECREATION

Chairperson Conison opened at 7:13 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Parks and Recreation.

Having nothing further, Chairperson Conison closed at 7:13 p.m.

The meeting adjourned at 7:13 p.m.

Submitted by:

Julie A. Ogg, Clerk of Council

APPROVED: August 15, 2023.

Robert Bailey, Council President Pro Tem