

WHITEHALL CITY COUNCIL

AGENDA MEETING MINUTES

President Potter called the September 5, 2023 agenda meeting to order at 6:30 p.m. All members were present with the exception of Chairperson Kantor and Chairperson Bailey.

President Potter reviewed the agenda and confirmed who would handle the various required motions this evening.

City Administrator Woodruff explained Ordinances 075-2023 and 076-2023.

Auditor Quincel explained Ordinances 077-2023 and 078-2023.

The meeting adjourned at 6:40 p.m.

Submitted by,

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Julie A. Ogg, Clerk of Council

APPROVED: September 19, 2023

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Thomas M. Potter, Council President

## WHITEHALL CITY COUNCIL MEETING

### MINUTES – September 5, 2023

President Potter called the regular meeting of Whitehall City Council to order at 7:00 p.m. on Tuesday, September 5, 2023.

At President Potter's request, everyone rose for a moment of silence. Those assembled then recited the Pledge of Allegiance.

On roll call by the clerk, the following members of council were present:

Jo Anna Heck  
Amy Smith  
Gerald Dixon  
Lori Elmore  
Karen Conison

Mr. Dixon moved to excuse the absent members and Ms. Elmore seconded the motion. There was no discussion. On a roll call vote, all members responded in the affirmative and Chairpersons Kantor and Chairperson Bailey were excused.

### APPROVAL OF MINUTES:

Ms. Conison moved to approve August 15, 2023 agenda and regular meeting minutes and the August 22, 2023 committee agenda and meeting minutes. Ms. Smith seconded the motion. There was no discussion. On a roll call vote, all members responded in the affirmative and the minutes were approved as submitted.

### COMMUNITY MEETING:

#### Opportunity Blueprint Community Meeting and Special Presentation

David Collinsworth, Management Advisory Group and Megan Meyer, Assistant City Administrator presented a draft of the Opportunity Blueprint to Council, the Administration, those in attendance at the meeting and those watching from home. They gave an overview of the process, the strategic cycle, strengths, weaknesses, opportunities and threats to the city and shared the city new mission and vision statements. They shared the action plan for success and goals.

Assistant City Administrator Meyer and Mr. Collinsworth answered questions from Councilmembers and residents at this time.

### POLL PUBLIC:

No comments at this time.

### STANDING COMMITTEE REPORTS:

Administration and Financial Management – Chairperson Conison reported that the committee met two weeks ago and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Community and Elder Advocacy – Chairperson Dixon reported that the committee met two weeks ago and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Community Standards and Enforcement – Chairperson Smith reported that the committee met two weeks ago and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Economic Development – Chairperson Conison reported that the committee met two weeks ago and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Infrastructure, Maintenance and Services – Chairperson Conison reported that the committee met two weeks ago and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Public Safety – Chairperson Elmore reported that the committee met two weeks ago and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Parks and Recreation – Chairperson Heck reported that the committee met two weeks ago and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

### OFFICIALS' REPORTS

Mayor Kim Maggard – thanked everyone for coming out and it shows an interest in what is being done in the city. She feels the strategic plan process was great. The strategic plan can be changed. She thanked Megan and Zach for their hard work.

City Administrator Zach Woodruff – he had stepped out of the room.

City Attorney Michael Bivens – through the month of August, the City Attorney's office has prosecuted three thousand seven hundred forty five cases. In the month of August, they handled four hundred thirty two cases of a criminal nature with fifty-six of those committed by Whitehall residents. That is about twelve percent. He commended Mayor Maggard for her vision of completing this strategic plan.

City Auditor Steve Quincel – the State Auditor's office did certify the audit of 2022. It has been published and is available online at the Auditor of the States website. This is the first time Whitehall has been awarded the four stars in Achievement of Open and Transparent Government. He asked for favorable consideration on Ordinances 073-2023, 075-2023, 076-2023, 077-2023 and 078-2023.

Public Safety Director Van Gregg – was not present.

Treasurer Shaquille Alexander – he was not present but Auditor Quincel gave a report from Treasurer Alexander.

President Potter – advised there have been no reports filed in the Council office since the last meeting.

### COMMUNICATIONS, PETITIONS AND CLAIMS:

1. Agenda for the September 11, 2023 BZBA Meeting.

### VERIFICATION OF COPIES:

President Potter requested a roll call on whether each member of council received a copy of each item of legislation listed on the agenda prior to the meeting, including any add-on legislation. On a roll call vote, all members responded in the affirmative.

THIRD READING:

NO LEGISLATION FOR THIRD READING.

SECOND READING:

RESOLUTION NO. 033-2023 was read by title only by President Potter:

A RESOLUTION RECOGNIZING THE SUCCESSFUL FUNDRAISING EFFORTS OF THE WHITEHALL YEARLING ALUMNI ASSOCIATION IN RAISING OVER THIRTY THOUSAND DOLLARS FOR THE WHITEHALL CITY SCHOOLS PRE-K PROGRAM AND DECLARING AN EMERGENCY.

FIRST READING:

ORDINANCE NO. 073-2023 was read by title only by President Potter:

APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION OF SIXTEEN THOUSAND FIVE HUNDRED AND NO/100 DOLLARS (\$16,500.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE FOOD TRUCK AND FUN FEST EXPENSE ACCOUNT (101-200-56150) AND DECLARING AN EMERGENCY.

Ms. Conison introduced and moved to suspend the rules on Ordinance No. 073-2023 and Ms. Smith seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 073-2023 was suspended.

Ms. Conison moved to adopt Ordinance No. 073-2023 and Ms. Smith seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 073-2023 was adopted.

ORDINANCE NO. 074-2023 was read by title only by President Potter:

AUTHORIZING THE EXPENDITURE OF FIFTY THOUSAND AND 00/100 DOLLARS (\$50,000.00) FROM THE LAW ENFORCEMENT TRUST FUND ACCOUNT (241-000-50000) FOR TRAINING AND LAW ENFORCEMENT NEEDS AND DECLARING AN EMERGENCY.

Ms. Conison introduced and moved to suspend the rules on Ordinance No. 074-2023 and Ms. Elmore seconded the motion. On a roll call vote, all members voted in the affirmative and Ordinance No. 074-2023 was suspended.

Ms. Conison moved to adopt Ordinance No. 074-2023 and Ms. Elmore seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 074-2023 was adopted.

ORDINANCE NO. 075-2023 was read by title only by President Potter:

AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF ONE MILLION AND NO/DOLLARS (\$1,000,000.00) FROM UNAPPROPRIATED MONIES IN THE CAPITAL IMPROVEMENT PROJECT FUND (311) TO THE CAPITAL IMPROVEMENT PROJECT EXPENSE ACCOUNT (311.000.54000) AND DECLARING AN EMERGENCY.

Ms. Conison introduced and moved to suspend the rules on Ordinance No. 075-2023 and Ms. Smith seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 075-2023 was suspended.

Ms. Conison moved to adopt Ordinance No. 075-2023 and Ms. Smith seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 075-2023 was adopted.

ORDINANCE NO. 076-2023 was read by title only by President Potter:

AUTHORIZING AND APPROVING A FUND TRANSFER IN THE AMOUNT OF THREE HUNDRED FORTY-FOUR THOUSAND NINE HUNDRED SIXTY-FOUR AND NO/00 (\$344,964.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE CAPITAL IMPROVEMENT PROJECT FUND (311); AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF THREE HUNDRED FORTY-FOUR THOUSAND NINE HUNDRED SIXTY-FOUR AND NO/00 (\$344,964.00) FROM CAPITAL IMPROVEMENT PROJECT FUND (311) TO THE CAPITAL IMPROVEMENT EXPENSE ACCOUNT 311.000.54000 AND DECLARING AN EMERGENCY.

Ms. Conison introduced and moved to suspend the rules on Ordinance No. 076-2023 and Mr. Dixon seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 076-2023 was suspended.

Ms. Conison moved to adopt Ordinance No. 076-2023 and Mr. Dixon seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 076-2023 was adopted.

ORDINANCE NO. 077-2023 was read by title only by President Potter:

AUTHORIZING AND APPROVING A FUND TRANSFER IN THE AMOUNT OF FIVE HUNDRED THOUSAND AND 00/DOLLARS (\$500,000.00) FROM UNAPPROPRIATED MONIES IN THE AMERICAN RESCUE PLAN GRANT FUND 209 TO THE GENERAL FUND (101); AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF FIVE HUNDRED THOUSAND AND 00/DOLLARS (\$500,000.00) FROM THE GENERAL FUND (101) TO THE FIREMENS' SALARIES EXPENSE ACCOUNT 101.970.51000 AND DECLARING AN EMERGENCY.

Ms. Conison introduced and moved to suspend the rules on Ordinance No. 077-2023 and Ms. Elmore seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 077-2023 was suspended.

Ms. Conison moved to adopt Ordinance No. 077-2023 and Ms. Elmore seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 077-2023 was adopted.

ORDINANCE NO. 078-2023 was read by title only by President Potter:

AUTHORIZING AND APPROVING A FUND TRANSFER IN THE AMOUNT OF FORTY-SEVEN THOUSAND FIVE HUNDRED THIRTY-THREE AND 87/DOLLARS (\$47,533.87) FROM UNAPPROPRIATED MONIES IN THE AMERICAN RESCUE PLAN GRANT FUND 209 TO THE FLEET RESERVE AND MAINTENANCE FUND 313; AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF FORTY-SEVEN THOUSAND FIVE HUNDRED THIRTY-THREE AND 87/DOLLARS (\$47,533.87) FROM THE FLEET RESERVE AND MAINTENANCE FUND 313 TO THE FLEET RESERVE AND MAINTENANCE EXPENSE ACCOUNT 313.000.50000 AND DECLARING AN EMERGENCY.

Ms. Conison introduced and moved to suspend the rules on Ordinance No. 078-2023 and Ms. Elmore seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 078-2023 was suspended.

Ms. Conison moved to adopt Ordinance No. 078-2023 and Ms. Elmore seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 078-2023 was adopted.

RESOLUTION NO. 036-2023 was read by title only by President Potter:

ADOPTING THE OPPORTUNITY BLUEPRINT: THE CITY OF WHITEHALL'S 2023 STRATEGIC PLAN.

POLL PUBLIC:

No comments at this time.

COMMUNITY DATE BOARD:

The Whitehall Rams play their game away this week. Homecoming will be at the end of the month.

POLL COUNCIL:

Chairperson Heck thanked everyone for watching and those in attendance. She is looking forward to having more discussions with Megan and the people who are in charge of the goals. She appreciates being a part of the strategic plan process.

Chairperson Smith thanked those who asked questions tonight. They were great questions. She thanked Megan for putting together the document and all those that were a part of it. It was great to be on the other side of it and being a part of that plan.

Chairperson Dixon thanked everyone watching from home and those in attendance. He thanked Megan and David for the presentation, as it was thorough and Mr. Woodruff for his work on the project. He appreciates the great questions asked. Congratulations to the Auditor's office for the award. He thinks the strategic plan is terrific and smart. He likes the fact that it can change with the issues and the people. First, this is the people's city. He just wants to make sure things are copasetic in regards to the people. He is here for the folks who voted him in.

Chairperson Elmore thanked the viewers and those attending in person. She echoed those that have talked about the strategic plan, their participation and outcomes of the plan. She is looking forward to monitoring and watching its growth. She recognized that September is Hispanic Heritage Month, National Suicide Prevention Awareness Month, Breast Cancer Awareness Month, Library Card Signup if you do not have a card yet and World Alzheimer's Disease Month.

Chairperson Conison thanked everyone for watching from home and those attending.

President Potter said he appreciates the work that Megan and David did. It was nice to be part of the process and he did learn a lot educationally during the process. He thinks they all agree that it will take the city in the best direction possible with the best outcomes for the residents.

President Potter advised that he would like a motion to adjourn to executive session pursuant to Ohio Revised Code Section 121.22 (g)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Ms. Elmore so moved and Mr. Dixon seconded the motion. A roll call was taken and all members voted in the affirmative and the meeting adjourned to executive session at 8:27 p.m. The meeting reconvened at 9:34 p.m.

Having nothing further, Ms. Elmore moved to adjourn and Mr. Dixon seconded the motion. On a roll call vote, all members responded in the affirmative and the meeting adjourned at 9:35 p.m.

Submitted by,

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Julie A. Ogg, Clerk of Council

APPROVED: September 19, 2023

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Thomas M. Potter, Council President