

WHITEHALL COUNCIL COMMITTEES

MINUTES – October 25, 2022

Council President Potter called the October 25, 2022 Council Committees' meeting to order at 6:36 p.m.

The following members of council and the administration were present:

Members of the Administration

Council President Thomas Potter
Mayor Kim Maggard
City Administrator Zach Woodruff
City Attorney Michael Bivens
City Auditor Steve Quinzel

Council Members

Gerald Dixon
Wes Kantor
Amy Smith
Bob Bailey
Jo Anna Heck
Karen Conison
Lori Elmore

COMMITTEE OF THE WHOLE

ORDINANCE NO. 072-2022 DRAFT # 1

PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$7,250,000.00 FOR THE PURPOSE OF PAYING THE COSTS OF THE IMPROVEMENT OF MUNICIPAL FACILITIES BY THE ACQUISITION, CONSTRUCTION, RENOVATION, EQUIPPING, FURNISHING AND INSTALLATION OF AN ADDITION TO THE CURRENT POLICE DEPARTMENT FACILITY AND THE RENOVATION, EQUIPPING, FURNISHING AND INSTALLATION OF THE EXISTING FACILITY, INCLUDING ACQUIRING REAL ESTATE AND INTERESTS THEREIN, ACQUIRING AND INSTALLING ALL NECESSARY COMPUTER AND SECURITY EQUIPMENT AND CAMERAS AND THE INSTALLATION AND EQUIPPING OF A POLICE FIRING RANGE, TOGETHER WITH ALL NECESSARY AND RELATED APPURTENANCES THERETO, AND DECLARING AN EMERGENCY.

City Administrator Zach Woodruff said drafts 1 and draft 2 are accompanying pieces. He and Doug Addis gave an update on the Police Station expansion and renovation. Before Council are two bonds, one with a twenty-eight year weighted average and the other a fifteen year weighted average or what is referred to as a useful life. This legislation allows the City Administration to move forward and obtain a bond rating. They plan to do that in December and he respectfully requested that drafts 1 and 2 be passed on first reading. They are required to give notice to the rating agency before they meet with them.

Chairperson Kantor requested information as to who will be parking in the Minute Man parking lot when this is all completed.

City Administrator Zach Woodruff said it would become visitor parking.

(Comm. Of the Whole – 1st reading – ADOPT 11/01/2022- Elmore/Dixon)

ORDINANCE NO. 073-2022 DRAFT # 2

PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$1,000,000.00 FOR THE PURPOSE OF PAYING THE COSTS OF THE ACQUISITION, CONSTRUCTION AND INSTALLATION OF DISPATCH AND RECORDS MANAGEMENT SYSTEM EQUIPMENT FOR USE BY THE POLICE DEPARTMENT, TOGETHER

WITH ALL NECESSARY AND RELATED APPURTENANCES THERETO, AND DECLARING AN EMERGENCY.

President Potter said Mr. Woodruff covered this during draft 1 and asked if there were additional questions. There were no further questions.

(Comm. Of the Whole –1st reading – ADOPT 11/01/2022- Elmore/Dixon)

ORDINANCE NO. 074-2022 DRAFT # 3

AUTHORIZING THE ADOPTION OF THE NOVEMBER 2022 REPLACEMENT PAGES TO THE CODIFIED ORDINANCES OF THE CITY OF WHITEHALL, OHIO AND DECLARING AN EMERGENCY.

President Potter said this legislation is normal housekeeping and it is something that is done every year. He asked if anyone had questions for Ms. Ogg. There were no questions.

(Comm. Of the Whole – 1st reading – ADOPT 11/01/2022- Smith/Heck)

ADMINISTRATION AND FINANCIAL MANAGEMENT

Councilperson Bailey opened at 6:44 p.m. and addressed the legislation in his committee, as follows:

ORDINANCE NO. 075-2022 DRAFT # 4

AUTHORIZING AND APPROVING AN APPROPRIATION TRANSFER IN THE AMOUNT OF TWELVE THOUSAND AND NO/DOLLARS (\$12,000.00) FROM THE 101.900.51000 LEGAL DEFENSE EXPENSE ACCOUNT TO THE 101.900.51700 TRAINING/TUITION EXPENSE ACCOUNT AND DECLARING AN EMERGENCY.

(Adm & Fin Mgmt. – 1st reading – ADOPT 11/01/2022- Heck/Smith)

ORDINANCE NO. 076-2022 DRAFT # 5

AUTHORIZING AND APPROVING TOTAL SUPPLEMENTAL APPROPRIATIONS IN THE AMOUNT OF FOUR HUNDRED SIXTY FIVE THOUSAND AND NO/DOLLARS (\$465,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND TO THE 101.960.51200 POLICE SALARIES EXPENSE ACCOUNT AND THE 101.960.51300 RADIO OPERATORS SALARY EXPENSE ACCOUNT AND DECLARING AN EMERGENCY.

Mayor Maggard said there is a need for supplemental appropriations to both of the salary accounts due to additional hiring and illness. Overtime had taken a large amount that was

(Adm & Fin Mgmt. – 2nd reading – ADOPT 11/15/2022- Bailey/Elmore)

SECOND READING:

ORDINANCE NO. 068-2022 (Adm & Fin Mgmt. – 3rd reading – ADOPT 11/15/2022- Bailey/Conison)

AMENDING ORDINANCE 049-2022 IN THE FOLLOWING MANNER AND DECLARING AN EMERGENCY.

Having nothing further, Councilperson Bailey closed at 6:48 p.m.

COMMUNITY STANDARDS AND ENFORCEMENT

Chairperson Smith opened at 6:48 p.m. and addressed the legislation in her committee, as follows:

ORDINANCE NO. 077-2022 DRAFT # 6

AMENDING ORDINANCE NO. 052-2011 TO UPDATE THE TAX EXEMPTIONS AVAILABLE WITHIN THE TOWNE SQUARE DISTRICT COMMUNITY REINVESTMENT AREA.

City Administrator Zach Woodruff respectfully asked that this piece of legislation be pulled from the agenda.

Having nothing further, Chairperson Smith closed at 6:48 p.m.

COMMUNITY AND ELDER ADVOCACY

Chairperson Dixon opened at 6:49 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Community and Elder Advocacy.

Having nothing further, Chairperson Dixon closed at 6:49 p.m.

ECONOMIC DEVELOPMENT

Chairperson Kantor opened at 6:49 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Economic Development.

Having nothing further, Chairperson Kantor closed at 6:49 p.m.

INFRASTRUCTURE, MAINTENANCE AND SERVICE

Chairperson Conison opened at 6:49 p.m. and addressed the legislation in her committee, as follows:

ORDINANCE NO. 078-2022 DRAFT # 7

GRANTING AN EASEMENT TO AEP OHIO ON PARCEL 090-008428-00 AS DESCRIBED IN ATTACHMENT A.

City Administrator Zach Woodruff said as part of the Broad Street/Hamilton Road intersection improvement project along with the Woodcliff redevelopment project, AEP will be relocating some of the overhead utilities. To be able to work through that, they have requested an easement for one of their overhead utilities.

(Infra. Maint. & Srvs. – 3rd reading – ADOPT 12/06/2022- Conison/Kantor)

RESOLUTION NO. 035-2022 DRAFT # 8

AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR MUNICIPAL BRIDGE INSPECTIONS FOR 2023 AND DECLARING AN EMERGENCY.

City Administrator Zach Woodruff said a number of years ago the City entered into an agreement with ODOT for them to do municipal bridge inspections. Right now ODOT is extending that program with their current consultant for another year, allowing the City to take advantage of this program with no cost to the City. His understanding is that next year ODOT intends to do another solicitation for a three-year program and select a contractor.

(Infra. Maint. & Srvs. – 3rd reading – ADOPT 12/06/2022- Conison/Dixon)

THIRD READING:

ORDINANCE NO. 066-2022 *(Inf., Maint. & Srvs. – 3rd reading – TABLE UNTIL 11/15/2022-Dixon/Smith)*

AUTHORIZING THE EXECUTION AND DELIVERY OF A COMMUNITY REINVESTMENT AREA AGREEMENT BETWEEN THE CITY AND MAMA COMPANY, INC., WODA COOPER DEVELOPMENT, INC. OR A DESIGNEE AND DECLARING AN EMERGENCY.

City Administrator Zach Woodruff advised Council the applicant has requested this piece of legislation be tabled to the November 15, 2022 meeting so the applicant could be present at the meeting.

SECOND READING:

ORDINANCE NO. 069-2022 *(Infra. Maint. & Srvs. – 2nd reading – ADOPT 11/01/2022- Elmore/Dixon)*

APPROVING AND MAKING AN APPROPRIATION TRANSFER IN THE AMOUNT OF FIFTY THOUSAND AND NO/100 DOLLARS (\$50,000.00) FROM THE POLICE DEPARTMENT BUILDING LOT MAINTENANCE ACCOUNT (101-960-54500) TO THE CITY HALL BUILDING LOT MAINTENANCE ACCOUNT (101-970-53000) AND DECLARING AN EMERGENCY.

Having nothing further, Chairperson Conison closed at 6:54 p.m.

PUBLIC SAFETY

Chairperson Heck opened at 6:54 p.m. and said there are no drafts or pending legislation on the agenda.

Chairperson Elmore recognized the Whitehall Police Department Honor Guard for their performance at the Cincinnati Bengals game. On October 31 at City Hall will be the Trunk-or-Treat from 5-8 p.m. and Ohio Health will be available onsite to administer flu shots.

Chairperson Kantor recognized Sargent Rex Adkins for his thirty-four years of service to the Whitehall Police Department. He retires tomorrow.

Having nothing further, Chairperson Heck closed at 6:55 p.m.

PARKS AND RECREATION

Chairperson Heck opened at 6:55 p.m. and said there are no drafts or pending legislation on the agenda.

Chairperson Heck said Hal-o-ween is Thursday, the 27th from 5:30 pm until 6:30 pm at Central Bark. On Friday, the 28th will be the Halloween Walk at the YMCA at 5:30 pm following Ghostbusters.

Chairperson Kantor said if you get a chance to go over to John Bishop Park and look at the murals being painted.

City Administrator Woodruff said today is International Artists Day. Our City had a number of high school art students out in the park with the artists today assisting in the creation of these murals. It is nice community building activity Saturday and continuing on into today to showcase art and to give kids in Whitehall that do not participate in athletic sports an exposure to art and artists.

Chairperson Dixon said as an artist that he greatly appreciates a great art program.

There was discussion on the improvements mad in the Park and Recreation Department since Director Sorrell has come onboard.

Having nothing further, Chairperson Heck closed at 6:39 p.m.

Meeting adjourned at 7:04 p.m.

Respectfully submitted,

Julie A. Ogg, Clerk of Council