

WHITEHALL COUNCIL COMMITTEES

MINUTES – November 8, 2022

Council President Potter called the November 8, 2022 Council Committees' meeting to order at 6:30 p.m.

The following members of council and the administration were present:

Members of the Administration

Council President Thomas Potter
Mayor Kim Maggard
City Administrator Zach Woodruff
City Attorney Michael Bivens
City Auditor Steve Quinzel

Council Members

Gerald Dixon
Amy Smith
Bob Bailey
Jo Anna Heck
Karen Conison
Lori Elmore

COMMITTEE OF THE WHOLE

ORDINANCE NO. 080-2022 DRAFT # 1

MAKING APPROPRIATIONS FOR GENERAL FUND (101) EXPENSES, STREET (201) EXPENSES AND STATE HIGHWAY MATERIALS (211) EXPENSES DURING THE PERIOD OF JANUARY 1, 2023 TO DECEMBER 31, 2023 IN THE TOTAL SUM OF FORTY SIX MILLION, SEVEN HUNDRED FIVE THOUSAND, FIVE HUNDRED TWENTY NINE AND NO/DOLLARS (46,705,529.00) AND DECLARING AN EMERGENCY.

Mayor Maggard said this is the general fund expense budget that needs to be passed and appropriated yearly. Each member of Council was given a copy of the budget, which is an outline of the budget and what she and the administrations priorities are. She invited Council to read budgetary items. Anything that has to do with the budget will go three full readings and she asked that it be passed on emergency at the December 20 meeting so the city can begin conducting business on January 1, 2023. If you have questions, she is available to answer them.

City Administrator Zach Woodruff said drafts 1-6 are related to the budget document. There will be a budget presentation next week to go over the finer details to give Council insight into what they have before them tonight.

President Potter thanked the Mayor for the significant work it took to put this budget together and her efforts are appreciated.

Chairperson Dixon asked what his obligation, his responsibility as far as going through the budget as a Councilmember representing the citizens.

President Potter said administratively it is the Mayors job to put this budget. She sends out requests to all department heads to find out what their needs are for the coming year. Council's job is to obviously review the budget and come back with any question you may have, then either vote it up or vote it down.

(Comm. Of the Whole – 3rd reading – ADOPT 12/20/2022- Dixon/Heck)

ORDINANCE NO. 081-2022 DRAFT # 2

AN ORDINANCE AMENDING THE WATER SURCHARGES IN SECTION 913.30 SANITARY REGULATIONS IN AND FOR THE CITY OF WHITEHALL, OHIO.

City Administrator Zach Woodruff said this is an update to the water and sewer utility fee to represent increases in cost and inflation. This is part of the budget they will be presenting next week.

(Comm. Of the Whole – 3rd reading – ADOPT 12/20/2022-Conison/Elmore)

ORDINANCE NO. 082-2022 DRAFT # 3

AUTHORIZING AN APPROPRIATION SPECIAL REVENUE, INTERNAL SERVICE AND FIDUCIARY EXPENSE ACCOUNTS FOR THE CALENDAR YEAR 2023 IN THE TOTAL SUM OF TWENTY TWO MILLION, FOUR HUNDRED FIFTY FOUR THOUSAND, EIGHT HUNDRED TWENTY SIX DOLLARS AND THIRTY-SEVEN CENTS (22,454,826.37) AND DECLARING AN EMERGENCY.

(Comm. Of the Whole – 3rd reading – ADOPT 12/20/2022-Heck/Conison)

ORDINANCE NO. 083-2022 DRAFT # 4

AUTHORIZING AND APPROVING THE FOLLOWING CHANGES TO 161.38 AND DECLARING AN EMERGENCY.

(Comm. Of the Whole – 3rd reading – ADOPT 12/20/2022- Elmore/Smith)

ORDINANCE NO. 084-2022 DRAFT # 5

AUTHORIZING AND APPROVING AMENDMENT OF 161.39 (a) OF THE CODIFIED ORDINANCES OF THE CITY OF WHITEHALL AND DECLARING AN EMERGENCY.

(Comm. Of the Whole – 3rd reading – ADOPT 12/20/2022-Heck/Dixon)

ORDINANCE NO. 085-2022 DRAFT # 6

AUTHORIZING AND APPROVING AN AMENDMENT TO THE CODIFIED ORINANCES OF THE CITY OF WHITEHALL 161 TABLE OF AUTHORIZED PERSONNEL FOR THE FISCAL YEAR 2023 AND DECLARING AN EMERGENCY.

(Comm. Of the Whole – 3rd reading – ADOPT 12/20/2022-Smith/Heck)

ADMINISTRATION AND FINANCIAL MANAGEMENT

Councilperson Bailey opened at 6:52 p.m. and addressed the legislation in his committee, as follows:

ORDINANCE NO. 086-2022 DRAFT # 7

AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATION FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND 101 TO THE INSURANCE AND BONDS EXPENSE ACCOUNT 101.950.56500 IN THE AMOUNT OF FORTY FIVE THOUSAND AND NO/DOLLARS (\$45,000.00) AND DECLARING AN EMERGENCY.

Mayor Maggard said this is a supplemental to the regular insurance liability policy, which will help to cover the city even more. Many carriers were solicited but this one came back with one of the best premium that will cover up to five hundred thousand dollars extra in case something would happen. She feels it is better to be safe than sorry. This will need passed on first reading, as the invoice is forthcoming.

(Adm & Fin Mgmt. – 1st reading – ADOPT 11/15/2022- Bailey/Conison)

THIRD READING:

ORDINANCE NO. 068-2022 *(Adm & Fin Mgmt. – 3rd reading – ADOPT 11/15/2022- Bailey/Conison)*
AMENDING ORDINANCE 049-2022 IN THE FOLLOWING MANNER AND DECLARING AN EMERGENCY.

SECOND READING:

ORDINANCE NO. 076-2022 *(Adm & Fin Mgmt. – 2nd reading – ADOPT 11/15/2022- Bailey/Elmore)*
AUTHORIZING AND APPROVING TOTAL SUPPLEMENTAL APPROPRIATIONS IN THE AMOUNT OF FOUR HUNDRED SIXTY FIVE THOUSAND AND NO/DOLLARS (\$465,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND TO THE 101.960.51200 POLICE SALARIES EXPENSE ACCOUNT AND THE 101.960.51300 RADIO OPERATORS SALARY EXPENSE ACCOUNT AND DECLARING AND EMERGENCY.

Having nothing further, Councilperson Bailey closed at 6:54 p.m.

COMMUNITY STANDARDS AND ENFORCEMENT

Chairperson Smith opened at 6:54 p.m. and said there are no drafts or pending legislation on the agenda.

City Administrator Zach Woodruff said his team in conjunction with Franklin County Public Health and other communities have been working on a process called Tobacco Retailers License. Recently the State of Ohio increased the age to buy tobacco from eighteen to twenty-one. With that recent change, we know that individuals between the ages of eighteen and under twenty-one are still purchasing tobacco. City Attorney Bivens along with Mr. Woodruff are working on finalizing two pieces of legislation. They hope to have them completed by the end of the week. This will establish a fee/retailers license that anyone selling tobacco would be required to purchase annually. In partnership with Franklin County Public Health, retailers would obtain a license from them that would allow FCPH to do inspections and to ensure underage purchasing is not happening.

City Administrator Woodruff passed out draft copies of Ordinances 087-2022 and 088-2022 to Councilmembers. Next week there will be a presentation given by the Preventing Tobacco Addiction Foundation as well as the American Heart Association.

City Attorney Bivens answered questions from Council in reference to Chapter 517 and creating Chapter 518 under home rule and Mr. Woodruff answered questions as well.

Having nothing further, Chairperson Smith closed at 7:14 p.m.

COMMUNITY AND ELDER ADVOCACY

Chairperson Dixon opened at 7:14 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Community and Elder Advocacy.

Having nothing further, Chairperson Dixon closed at 7:14 p.m.

ECONOMIC DEVELOPMENT

Chairperson Conison opened at 7:14 p.m. and said there are no drafts or pending legislation on the agenda.

Chairperson Conison asked that Ordinance 066-2022 be moved to the proper committee, which is Economic Development.

THIRD READING:

ORDINANCE NO. 066-2022 (*Economic Dev. – 3rd reading – ADOPT 11/15/2022-Kantor/Smith*)

AUTHORIZING THE EXECUTION AND DELIVERY OF A COMMUNITY REINVESTMENT AREA AGREEMENT BETWEEN THE CITY AND MAMA COMPANY, INC., WODA COOPER DEVELOPMENT, INC. OR A DESIGNEE AND DECLARING AN EMERGENCY.

City Administrator Woodruff informed Council that there would be an additional piece of legislation for another economic development project that they have been briefed on.

Having nothing further, Chairperson Conison closed at 7:16 p.m.

INFRASTRUCTURE, MAINTENANCE AND SERVICE

Chairperson Conison opened at 7:16 p.m. and addressed the legislation in her committee, as follows:

SECOND READING:

ORDINANCE NO. 078-2022 (*Infra. Maint. & Srvs. – 3rd reading – ADOPT 12/06/2022- Conison/Kantor*)

GRANTING AN EASEMENT TO AEP OHIO ON PARCEL 090-008428-00 AS DESCRIBED IN ATTACHMENT A.

RESOLUTION NO. 035-2022 (*Infra. Maint. & Srvs. – 3rd reading – ADOPT 12/06/2022- Conison/Dixon*)

AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR MUNICIPAL BRIDGE INSPECTIONS FOR 2023 AND DECLARING AN EMERGENCY.

Councilperson Dixon asked if there was time sensitivity on Resolution 035-2022.

City Administrator Woodruff said yes. If passed on the sixth, they can get all necessary paperwork in order for the state so that it is in place prior to January 1. He advised Council he would be forthcoming with a piece of legislation on an easement for AEP later in December.

Having nothing further, Chairperson Conison closed at 7:16 p.m.

PUBLIC SAFETY

Chairperson Elmore opened at 7:18 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Public Safety.

Having nothing further, Chairperson Elmore closed at 7:18 p.m.

PARKS AND RECREATION

Chairperson Heck opened at 7:18 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Parks and Recreation.

Having nothing further, Chairperson Heck closed at 7:18 p.m.

Meeting adjourned at 7:19 p.m.

Respectfully submitted,

Julie A. Ogg, Clerk of Council