City of WHITEHALL
Opportunity is Here

WHITEHALL CONTRACTOR REGISTRATION INSTRUCTIONS

You must provide all the information to become registered.

- **$100 fee** for each **Registration**

- **$25,000.00 Original Bond (must have original with seal payable to the City of Whitehall and date issued and expiration date).**
  (ENCLOSED BOND FORM TO BE COMPLETED BY INSURANCE COMPANY)

- **Continuation Certificate** required for a **Renewal of Bond Form** on file.
  Bond number must be on Continuation Certificate, in the amount of **$25,000.00**

- **Current Certificate of Liability Insurance** in the amount of $500,000.00)

- HVAC, Refrigeration, Electric, Plumbing, Hydronics, Fire Suppression, Fire Alarms, and Sanitary Sewer MECHREGISTRATION.pdf

- **MUST** register with the City of Whitehall Tax Department. Information regarding Tax Department, please call 614-237-9803

==**All City of Whitehall Contractor Registrations expire one year from the date approved. Contractors applying for multiple registrations require an application and *$100* fee for each registration.**==

PLEASE MAKE ALL CHECKS PAYABLE TO THE CITY OF WHITEHALL.

Mail or deliver all completed forms and checks to the following:

**CITY OF WHITEHALL
ATTN.: BUILDING DEPT.
360 S. YEARLING RD.
WHITEHALL, OHIO 43213**

APPLICATION FOR REGISTRATION
State Of Ohio License not required

_____ GENERAL CONTRACTOR _____ SIGNS

_____ LOW VOLTAGE ELECTRIC

CONTRACTOR MAY INCLUDE, BUT NOT LIMITED TO:
ROOFING, SIDING, ASPHALT, CONCRETE, DEMOLITION, FENCING, DECK, ETC.;

The undersigned hereby registers with the Whitehall Building Inspector to work within the corporate limits of the City of Whitehall, Ohio in accordance with the provisions of Chapter 1305(b) of the Codified Ordinances, City of Whitehall.

The undersigned Contractor states that by experience he/she, and persons employed by the Company named below are qualified to work in the specialized field as registered.

The undersigned states that he/she is licensed to install and/or repair in conformity with the current issue of the City Code and he agrees to install and/or repair all work done by him in a manner to comply with all applicable building codes and codified ordinances of the City. All General Contractors must provide City with list of all sub-contractors hired by the General Contractor.

NO WORK MAY BEGIN BEFORE ACQUIRING PERMIT(S)

CONTRACTOR MUST COMPLETE ALL INFORMATION LISTED BELOW:
PLEASE PRINT

OWNER'S NAME: _____

COMPANY NAME: _____

ADDRESS: _____

EMAIL: _____

Business Phone #: _____ **Cell Phone #:** _____

CONTRACTOR MUST REGISTER WITH THE CITY OF WHITEHALL TAX DEPARTMENT

FEDERAL ID#: __ __ - __ __ __ __ __ __ __

REGISTRANT SIGNATURE: _____

To cover Contractors engaged in repairs and/or construction within the **City of Whitehall, Ohio.**

KNOW ALL MEN BY THESE PRESENTS:

That we (business name) _____

Whose business address is _____

_____

as Principal, and_____
as Surety, are hereby held and firmly bound unto the **City of Whitehall, Ohio**, in the penal sum of **Twenty-Five Thousand Dollars** (**$25,000.00**) for the payment of which we jointly and severally bind ourselves.

The conditions of this obligation is that the above bound Principal will pay any and all damages to any and all persons or property caused by or growing out of any construction, installation or repair work within the limits of any public or private street within the **City of Whitehall, Ohio**, to any property or employee of said City and will indemnify and save harmless the City for all construction or repair work and any and all damage, personal or property, caused by such construction, installation or repair work. Now, if the said Principal shall fulfill said conditions, then this obligation shall be void; otherwise this bond to remain in full force. **All bonds and insurance are to be maintained in force through the period of the contractor's current Whitehall registration.**

Principal

_____

By: _____

Surety

_____

By: _____

Bond No. _____   Issue Date: _____

Date Paid: _____   Expire Date: _____