



**ACCESSORY STRUCTURE LESS THAN  
200SF APPLICATION**  
PUBLIC SERVICE & BUILDING DEPARTMENT

**CITY OF WHITEHALL**  
360 S. Yearling Road  
Whitehall, Ohio 43213  
614-237-8612  
Building-Department@whitehall-oh.us  
www.whitehall-oh.us

**BEFORE YOU CAN OBTAIN A PERMIT YOU MUST HAVE AN AERIAL PICTURE SHOWING WHERE THE PROJECT WILL BE PLACED ON THE PROPERTY.**

Residential      Commercial

<b>PROJECT ADDRESS:</b>		<b>CITY:</b>	<b>STATE:</b>	<b>ZIP:</b>
<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>PARCEL #:</b>	<b>(BUSINESS) NAME:</b>			
<input type="text"/>	<input type="text"/>			
<b>OWNER:</b>	<b>ADDRESS:</b>	<b>CITY:</b>	<b>STATE:</b>	<b>ZIP:</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>PHONE:</b>	<b>E-MAIL:</b>			
<input type="text"/>	<input type="text"/>			
<b>CONTRACTOR:</b>	<input type="checkbox"/> N/A	<b>ADDRESS:</b>	<b>CITY:</b>	<b>STATE:</b> <b>ZIP:</b>
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>PHONE:</b>	<b>E-MAIL:</b>			
<input type="text"/>	<input type="text"/>			
<b>DESIGN PROFESSIONAL:</b>	<input type="checkbox"/> N/A	<b>ADDRESS:</b>	<b>CITY:</b>	<b>STATE:</b> <b>ZIP:</b>
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>PHONE:</b>	<b>E-MAIL:</b>			
<input type="text"/>	<input type="text"/>			

**ACCESSORY STRUCTURE INFORMATION**

What is the structure?  Structure size:  sf

Proposed distance from property line:

**Please note City Code requires a 5-foot or larger distance from property line.**

Describe project:

Cost of project: \$

**CALL BEFORE YOU DIG, OHIO UTILITIES PROTECTION SERVICE AT 1-800-362-2764**

**CERTIFICATION** (Read all sections, sign, date and attach any drawings and/or supporting documents) All permits shall expire one year from the date of issue. A one-time renewal shall be permitted if the original permit has not expired. I fully understand that no excavation, construction, structural alteration, electrical or mechanical installation or alteration of any building,

structure, sign, or part thereof and no use of the above shall be undertaken or performed until the permit applied for herein has been approved and issued by the City of Whitehall Building/Zoning Department.

I hereby certify that I am the owner of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to submit this application and attachments as his/her authorized agent and I agree to conform to all applicable laws of the jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s).

Applicant Signature:	Printed Name:	Date:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone:	E-mail:	
<input type="text"/>	<input type="text"/>	

**This application is subject to review, please expect up to 10 days for this process.  
You will be contacted once review is completed and fees have been calculated.**

<b>STOP - OFFICE USE ONLY</b>	
Application #:	Date & Time:
Permit Fee	\$
Application Fee	\$
<b>TOTAL FEES</b>	\$
(check, money order, exact cash, or debit/credit card)	
<input type="checkbox"/> APPROVED	<input type="checkbox"/> DISAPPROVED (LETTER ATTACHED)
	<input type="checkbox"/> CONDITIONAL APPROVAL (LETTER ATTACHED)
CHIEF BUILDING OFFICIAL SIGNATURE	DATE