



APPLICATION FOR SIGN ZONING PERMIT

360 South Yearling Road, Whitehall, Ohio 43213
(Phone) 614-237-8612 (Fax) 614-338-3119 www.whitehall-oh.us

Application #: _____

Date & Time: _____

Applicant must provide scale sketch (in ink) showing outline, lettering, lamps, supports, braces, anchorage, set back and location on lot or building.

Project Address

Form with fields for City (Whitehall), State (Ohio), and Zip (43213)

Form with fields for Parcel # and (Business) Name

Form with fields for Owner's Name, Owner's Address, City, State, and Zip

Form with fields for Owner's Phone and Owner's E-mail

Form with fields for Contractor's Name (*required), Contractor's Address, City, State, and Zip

Form with fields for Contractor's Phone and Contractor's E-mail

Sign information

- Checkboxes for Wall-Flat, Free-Standing, Projecting, Illuminated, Roof, Off Premise, Marquee, Temporary/banner

Building Set Back: _____ Building space width: _____ Lot Width: _____

Existing Reface: [] yes [] no New fixture: : [] yes [] no

Wall sign height: _____ Wall sign width: _____

Ground sign height: _____ Ground sign width: _____ Sign height from grade: _____

DESCRIBE PROJECT: _____

COST OF PROJECT: \$ _____

The undersigned owner/tenant hereby applies for a permit to erect and maintain said sign in compliance with the provisions of Whitehall City Code Sections 1127 and 1333, and does not further covenant and agree to save the City of Whitehall harmless from any and all damages which may arise from or grow out of the erection or maintenance of such sign or anything incident or pertinent thereto, Further, the undersigned owner/tenant agrees for themselves and their successors and assigned, to defend at their own cost every suit in which City of Whitehall is made party and pay any judgment recovered against said City of Whitehall for damages directly or indirectly for the construction or maintenance of such signs, or any incident or pertinent thereto; and such judgment shall be first lien upon the real estate connection with which such sign is erected.



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CERTIFICATION (read all sections, sign, date and attach any drawings and/or supporting documents)

All permits shall expire one year from the date of issue. A one-time renewal shall be permitted if the original permit has not expired. I fully understand that no excavation, construction, structural alteration, electrical or mechanical installation or alteration of any building, structure, sign, or part thereof and no use of the above shall be undertaken or performed until the permit applied for herein has been approved and issued by the City of Whitehall Building/Zoning Department.

I hereby certify that I am the owner of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to submit this application and attachments as his/her authorized agent and I agree to conform to all applicable laws of the jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s).

I HEREBY ACKNOWLEDGE THAT I HAVE READ AND FULLY UNDERSTAND THE ABOVE LISTED INSTRUCTIONS.

Applicant Signature

Please Print Clearly

Date

*This application is subject to review. Please allow up to 10 days.
You will be contacted when the review is completed.*

STOP – OFFICE USE ONLY

Permit fee	\$
\$20.00 service fee	\$20.00
TOTAL FEES	\$

(check, money order and cash only)

APPROVED

DISAPPROVED, LETTER ATTACHED

CONDITIONAL APPROVAL, LETTER ATTACHED

Chief Building Official: _____

Date: _____